

Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday July 13, 2022
Meeting Time 6:00 PM

Discussion and/or Action on the following:

1. Call to Order
 - a. Call to Order by Kyle Trembl (in place of Chairman Tibaldo-excused) at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Skip Lee, Mike Van de Hei
 - b. Excused: Lanny Tibaldo and Katie McCarty
 - c. Staff: Melissa Mathes, Scott Beining, Patrick Wetzel via Zoom
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda, second by Travis Runke. Motion carried unanimously.
4. Approve Minutes from June 8, 2022 meeting.
 - a. Mike Van de Hei made a motion to approve the minutes, second by Skip Lee. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke
6. Consideration of Sign Review at 1632 Mid Valley Drive at Parcel L-229 by Jones Sign.
 - a. Nick Lison (Jones Sign) explained the new sign will replace current sign.
 - b. There were questions regarding setback and power line easements.
 - c. Larry Boldt made a motion to table the Sign review for more detailed information, second by Skip Lee. Motion carried unanimously.
7. Consideration of Street Name Change at French Road at Parcel L-1803 by Mau & Associates.
 - a. Scott explained the request of 2 street name changes on French Road for new City of De Pere subdivision.
 - b. Mike Van de Hei made the motion to approve contingent on City of De Pere approve the street name change along with all costs associated with street name change; second by Skip Lee. Motion carried unanimously.
8. Consideration of Conditional Use Permit for approval of fence location per Town Ordinance 300-14
 - a. 1772 Applewood Drive, Parcel #L-1900 by Benjamin & Rebecca Clark.
 - i. Ben Clark (Property Owner) request fence to be built 15' from the walkway
 - ii. Skip Lee made a motion to approve CUP fence location 15 ft. from walkway, second by Travis Runke. Motion carried unanimously. Item will move to public hearing.
 - b. 1141 Applewood Drive, Parcel #L-1858 by Nick Janssen
 - i. Nick Janssen (Property Owner) request for the fence to up to the property line to allow for maintenance on the trail.

- ii. Travis Runke made a motion to approve CUP fence location up to the property line to allow for maintenance on the trail; second by Kyle Treml. Motion carried unanimously. Item will move to public hearing.
- 9. Ordinance Review: Fence requirements per Swimming Pool Ordinance 300-23(f)
 - a. Travis Runke made a motion to present keeping fence requirements, removal of conditional use permit, and fence must be in place prior to use of the pool to the Town Board, second by Kyle Treml. Motion carried unanimously.
- 10. Discussion: Town of Lawrence Comprehensive Plan Process
 - a. Scott Beining gave an update.
- 11. Staff Updates/Reports
 - a. Scott Beining gave update
- 12. Adjourn.
 - a. Travis Runke made a motion to adjourn at 7:19pm, second by Mike Van de Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator