

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, May 22, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:31 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Bill Bain.

Kari Vannieuwenhoven arrived at 6:45pm as noted below.

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Mike Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the May 8, 2023, Town Board Meeting:

Supervisor Frigo made the motion to approve the May 8, 2023, Town Board meeting minutes as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienen made the motion to approve the payment of due invoices as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

8. Public Hearing: Conditional Use Permit request for water feature at 3142 Trinity Court, Parcel #L-2206 by Brian Van Den Heuvel:

Supervisor Brienen made the motion to open the public hearing at 6:34pm. Supervisor Bain seconded the motion. The motion carried unanimously.

Scott Beining introduced the proposed project. The Town's Ordinance 300-57 allows for ponds or artificial lakes in ER zoning with a conditional use permit. Because the location is adjacent to a waterway, this pond will require review by Brown County Shoreland Zoning and the DNR; these reviews have been acquired by the owner.

Brian Van Den Heuvel, 3142 Trinity Court – spoke in favor of his project.

Larry Boldt, 2029 Little Rapids Road, spoke in favor of this project.

Supervisor Frigo made the motion to close the public hearing and return to regular session at 6:38pm. Supervisor Brienen seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit request for water feature at 3142 Trinity Court, Parcel #L-2206 by Brian Van Den Heuvel:

Supervisor Brienen made the motion to approve the Conditional Use Permit request for water feature at 3142 Trinity Court, Parcel #L-2206 by Brian Van Den Heuvel, then amended his motion contingent upon acquiring Brown County Shoreland Zoning and DNR reviews and permits as required. Supervisor Bain seconded the motion. The motion carried unanimously.

10. **Review of Recommendations and Reports from Planning & Zoning Board:**
 - a. **Consideration of 2 lot Certified Survey Map (CSM) at 1284 Mid Valley Ct., Parcel #L-206-1 by Hebert Associates, Inc:**

Supervisor Bain made the motion to approve the 2 lot Certified Survey Map (CSM) at 1284 Mid Valley Ct., Parcel L-206-1 by Herbert Associates, Inc. as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
 - b. **Consideration of Preliminary Plat Review for Derouin Estates, Parcel #L-161-1 by Town of Lawrence:**

Supervisor Brienen made the motion to approve the Preliminary Plat for Derouin Estates, Parcel L-161-1 by the Town of Lawrence as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
 - c. **Consideration to *Set a Public Hearing date* for Rezoning Request of Derouin Estates parcels A-1 (Agricultural) to R-1 (Residential) for Parcel #L-161-1 by Town of Lawrence:**

Supervisor Frigo made the motion to set the public hearing date to June 12, 2023 for rezoning request of Derouin Estates parcel L-161-1 from A-1 (agricultural) to R-1 (Residential) by Town of Lawrence. Supervisor Bain seconded the motion. The motion carried unanimously.
11. **Consideration of Temporary Class “B”/”Class B” Retailer’s License – Food Truck Rally at Quarry Park on June 25, 2023:**

Supervisor Bain made the motion to approve the Temporary Class “B”/”Class B” Retailer’s License for the Food Truck Rally at Quarry Park on June 25, 2023 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

Supervisor Vannieuwenhoven arrived at 6:45pm.
12. **Discussion and Consideration of Preliminary Steps to Consider Creation of TIF District #3 – Mid Valley Dr/Freedom Rd and Potential Boundary Amendment to TIF District #1:**

Administrator, Patrick Wetzel discussed the preliminary steps to consider the creation of a TIF District #3-Mid Valley Dr/Freedom Road with approximate costs of running utilities to the County S interchange.
13. **Administrator/Staff Reports**

Staff reports were given.
14. **Future Agenda Items:**
 - a. Public Hearing for rezoning request for Derouin Estates parcels A-1 (Agricultural) to R-1 (Residential) - Parcel #L-161-1 by Town of Lawrence.
 - b. Consideration of Creation of TIF District #3.
 - c. Auditor’s Presentation of Financial Statements
15. **Closed Session:** Supervisor Brienen made the motion to move into closed session at 7:34pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: TID #1 Development – Lawrence Parkway & American Boulevard*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*re: Police Captain Employment Agreement*). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously. The motion carried unanimously.
16. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**

Supervisor Brienen made the motion to return to regular open session at 8:02pm.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously. Roll

call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- a. Supervisor Vannieuwenhoven made the motion to approve the Police Captain Employment Agreement as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

17. Adjourn:

Supervisor Frigo made the motion at 8:03pm to adjourn the meeting. Supervisor Bain seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer