

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, July 24, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:31 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven.
Bill Bain arrived after roll call as noted.

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director.

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Frigo made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the July 10, 2023, Town Board Meeting:

Supervisor Brienen made the motion to approve the July 10, 2023, Town Board meeting minutes as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienen made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Public Hearing: Request for a Conditional Use Permit for more than two dogs on Parcel L-878 at 920 Chelsea Court, by Brian & Kaleena Cagle:

Supervisor Vannieuwenhoven made the motion to open the public hearing at 6:36pm.

Supervisor Frigo seconded the motion. The motion carried unanimously.

Scott Beining introduced the request made by Brian and Kaleena Cagle for a conditional use permit for more than two dogs at 920 Chelsea Court. The Cagle's would like to own/foster up to 4 dogs. All dogs are to be licensed and kept in accordance to the ordinance.

Resident Kaleena Cagle, 920 Chelsea Court, spoke in favor of her request for a conditional use request.

Residents, Jay & Mary Kennard, 921 Chelsea Ct., provided written comments in favor of the conditional use request.

Residents, Kathy & Dave Schlitz, 1663 Silhouette Ln., provided written comments in favor of the conditional use request.

Resident, Mary Seefeldt, 1617 Silhouette Ln., provided written comments in favor of the conditional use request.

Amy Kluth, 5128 Algoma Rd, New Franken, provided written comments in favor of the conditional use request.

Nicole Litkey, 545 E. Allouez Ave, Green Bay, provided written comments in favor of the conditional use request.

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:38pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

9. Consideration of request for a Conditional Use Permit for more than two dogs on Parcel L-878 at 920 Chelsea Court, by Brian & Kaleena Cagle:

Supervisor Brienen made a motion to approve the request for a Conditional Use Permit for more than two dogs on Parcel L-878 at 920 Chelsea Court by Brian & Kaleena Cagle including the recommendations by Planning & Zoning as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Public Hearing: Request to change the zoning of parcel L-161-1-1 from Agriculture (A-1) to Residential (R-1) on Nutmeg, by Colin & Lindsay Wagner:

Supervisor Frigo made the motion to open the public hearing at 6:40pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Scott Beining introduced the request for change of zoning from Colin & Lindsay Wagner on Nutmeg. This parcel was created as a remnant of the adjacent plat recorded, Derouin Estates. The property is 3.5 acres and complies with all requirements of R-1 zoning. Chairman Tibaldo asked if there are any comments. None heard.

Supervisor Frigo made the motion to close the public hearing at 6:43pm. Supervisor Brienen seconded the motion. The motion carried unanimously.

11. Consideration of request to change the zoning of parcel L-161-1-1 from Agriculture (A-1) to Residential (R-1) on Nutmeg, by Colin & Lindsay Wagner:

Supervisor Frigo made the motion to approve the request to change the zoning of parcel L-161-1-1 from Agriculture (A-1) to Residential (R-1) on Nutmeg, by Colin & Lindsay Wagner as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

12. Review of Recommendations and Reports from Planning & Zoning Board:

a. Consideration of Final Plat Review for Lawrence Parkway 1st Addition by Town of Lawrence:

Supervisor Brienen made the motion to approve the Final Plat Review for Lawrence Parkway 1st Addition by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Supervisor Bain arrived at 6:45pm.

b. Consideration of Preliminary Plat for Little Rapids Subdivision, Parcel L-2184 by Town of Lawrence:

Supervisor Brienen made the motion to approve the Preliminary Plat for Little Rapids Subdivision, Parcel L-2184 by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

c. Consideration of 2 Lot Certified Survey Map (CSM) at 2851 American Blvd, Parcel L-2191 by Town of Lawrence:

Supervisor Frigo made the motion to approve the 2 Lot Certified Survey Map (CSM) at 2851 American Blvd, Parcel L-2191 by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

d. Consideration of 3 Lot Certified Survey Map (CSM) at 2854 American Blvd, Parcel L-2186 by Town of Lawrence:

Supervisor Bain made the motion to approve the 3 Lot Certified Survey Map (CSM) at 2854 American Blvd, Parcel L-2186 by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

13. Consideration of Tree Cutting/Removal Proposal at Lawrence Cemetery – Yesterday's Trees:

Supervisor Brienen made the motion to approve Tree Cutting/Removal Proposal at Lawrence Cemetery by Yesterday's Trees as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

14. Consideration of Quote for Second Driveway and Parking Lot Expansion to North of Town Hall:

Supervisor Brienen made the motion to approve Quote for second driveway and parking lot expansion to north of Town Hall as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Consideration of Quote for General Town-wide Curb & Gutter Repair Work – P & K Flatwork:

Supervisor Vannieuwenhoven made the motion to approve quote for general town-wide curb & gutter repair work by P & K Flatwork as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

16. Consideration of Quote for Soil Boring Services for Upcoming Mid Valley Utility Extension Project:

Supervisor Bain made the motion to approve quote from PSI/Intertek for soil boring services for upcoming Mid Valley Utility Extension Project as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

17. Consideration of Credit Card Acceptance Solution – Certified Payments Agreement:

Supervisor Frigo made the motion to approve credit card acceptance solution by Certified Payments Agreement as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

18. Consideration of Steps to Consider Creation of TIF District #3 – Mid Valley Dr/Freedom Rd and Potential Boundary Amendment to TIF District #1:

Administrator Patrick Wetzel gave an update to consider creating a TID #3 along Mid Valley Drive and Freedom Road.

19. Update on Future Consideration to Implement Town Room Tax/Short Term Rental Ordinance(s):

Brief update was given on potential room tax and short-term rental ordinance(s).

20. Administrator/Staff Reports

Staff reports were given.

21. Future Agenda Items:

- a. Financing for Parking Lot Expansion at Town Hall

22. Closed Session: No action taken.

23. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

No action taken.

24. Adjourn:

Chairman Tibaldo made the motion at 7:51pm to adjourn the meeting. Supervisor Frigo seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer