

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Wednesday, December 20, 2023**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 4:30 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Luke Pasterski, Fire Chief

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

None.

**6. Consider minutes of the December 11, 2023, Town Board Meeting:**

Supervisor Vannieuwenhoven made the motion to approve the December 11, 2023, Town Board meeting minutes as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Brienen made the motion to approve the due invoices as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**8. Consideration of Resolution 2023-022 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,340,000 General Obligation Refunding Bonds, Series 2024A:**

Supervisor Brienen made a motion to approve Resolution 2023-022 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,340,000 General Obligation Refunding Bonds, Series 2024A as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**9. Consideration of Resolution 2023-023 – Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,270,000 Taxable General Obligation Refunding Bonds, Series 2024B:**

Supervisor Frigo made the motion to approve Resolution 2023-023 – Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,270,000 Taxable General Obligation Refunding Bonds, Series 2024B as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**10. Consideration of Resolution 2023-024 - Updated 2024 Building Inspections Fee Schedule:**

Supervisor Bain made the motion to approve Resolution 2023-024 - Updated 2024 Building Inspections Fee Schedule as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

11. **Consideration of Sewer Budget for 2024 and Annual Adjustment of Sewer Rates:**  
Supervisor Bain made the motion to approve the Sewer Budget for 2024 and Annual Adjustment of Sewer Rates as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
12. **Consideration of Pay Request #1 2023 Water/Sewer Project – Superior Sewer/Water - \$211,381.95:**  
Supervisor Bain made the motion to approve Pay Request #1 2023 Water/Sewer Project – Superior Sewer/Water for \$211,381.95 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
13. **Consideration of Pay Request #1 – 2023 Stormwater Pond Projects – Relyco Plus LLC - \$362,705.59:**  
Supervisor Brienen made the motion to approve Pay Request #1 – 2023 Stormwater Pond Projects – Relyco Plus LLC for \$362,705.59 as presented. Supervisor Bain seconded the motion. The motion carried unanimously.
14. **Consideration of Amended Fire Department Pay Scale – Effective 1/1/2024:**  
Supervisor Bain made the motion to approve Amended Fire Department Pay Scale – Effective 1/1/2024 as presented. Supervisor Vannieuwenhoven seconded the motion. Supervisor Brienen abstained. The motion was carried with a 4-0 vote.
15. **Administrator/Staff Reports**  
Staff reports were given.
16. **Future Agenda Items:**
  - a. Water Rate Case Presentation
  - b. Ordinance 2023-005 Creating Hotel, Motel, and Room Tax Ordinance
17. **Closed Session:** Supervisor Vannieuwenhoven made the motion to move to closed session at 5:43pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: TID Development, Land Sale*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2024 Wages*). Supervisor Frigo seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
18. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**  
Supervisor Frigo made the motion at 6:15pm to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Bain seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
19. **Consideration of 2024 Wages:**  
Supervisor Frigo made the motion to approve the 2024 wages as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
20. **Adjourn:**  
Supervisor Frigo made the motion at 6:16pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer