

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, January 8, 2024**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Mike Renkas, Police Chief

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

None.

**6. Consider minutes of the December 20, 2023, Town Board Meeting:**

Supervisor Frigo made the motion to approve the December 20, 2023, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**8. Oath/ Swearing in of new Hobart-Lawrence Police Officers Ryan Peterson and Brock Peters:**

Clerk, Cindy Kocken swore in Ryan Peterson and Brock Peters as the new Hobart-Lawrence Police Officers.

**9. Consideration of Change Order #2-2023 Water/Sewer Project-Superior Sewer & Water - \$13,525.80 (additional breaker run material and geo fabric for Little Rapids Road backfill and road restoration):**

Supervisor Bain made the motion to approve Change Order #2-2023 Water/Sewer Project-Superior Sewer & Water in the amount of \$13,525.80 for additional breaker run material and geo fabric for Little Rapids Road backfill and road restoration as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**10. Consideration of 2024 Farm Lease on Town Owned Land – N. Van Gheem Farms – L-386-1:**

Supervisor Frigo made the motion to approve 2024 Farm Lease on Town Owned Land – N. Van Gheem Farms – L-386-1 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**11. Discussion on Future Re-Creation of Town Park/Rec Committee:**

With the Comprehensive Plan Update review nearing the end by the Advisory Committee there has been discussion to consider re-creating the Town Park and Rec Committee.

There will be more discussion in the coming months.

**12. Update on Ordinance 2024-001 Creating Hotel, Motel, and Room Tax Ordinance – Set Public Hearing:**

Supervisor Brienen made the motion to set a public hearing date for February 12, 2024, to consider creating Ordinance 2024-001 Creating Hotel, Motel, and Room Tax Ordinance. Supervisor Bain seconded the motion. The motion carried unanimously.

**13. Consideration of Resolution 2024-001 – Authorizing and Approving the Sale of Land to Northeast Wisconsin Rugby Foundation, Inc. – Parcel L-2278 – Lawrence Parkway:**

Northeast Wisconsin Rugby Foundation seeks to locate a new facility on Lawrence Parkway/Little Rapids Road, and they have been an integral part of the Town's planning for Lawrence Parkway for several years. Discussion on the Resolution to authorize and approve the sale of land to Northeast Wisconsin Rugby Foundation. No action was taken.

**14. Administrator/Staff Reports**

Staff reports were given.

**15. Future Agenda Items:**

- a. Quotes for Pickleball Courts at Quarry Park
- b. Public Hearing on February 12, 2024, for Ordinance 2024-001 Creating Hotel, Motel, and Room Tax Ordinance
- c. Resolution 2024-001 – Authorizing and Approving the Sale of Land to Northeast Wisconsin Rugby Foundation, Inc. – Parcel L-2278 – Lawrence Parkway

**16. Closed Session:** Supervisor Brienen made the motion to move to closed session at 7:16pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: TID Development, general Land Sales*). Supervisor Frigo seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**17. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**

Supervisor Brienen made the motion at 8:01pm to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**18. Adjourn:**

Supervisor Frigo made the motion at 8:02pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer