

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, March 13, 2024
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Mike Vande Hei, interim Chair, called the meeting to order at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Mike Vande Hei, Katie McCarty
 - b. Excused: Skip Lee, Kyle Trembl, Kevin Brien
 - c. Staff: Scott Beining, Patrick Wetzl, Melissa Mathes
3. Approve Agenda
 - a. Travis Runke made a motion to approve the agenda; seconded by Katie McCarty. Motion carried unanimously.
4. Approve Minutes from the February 7, 2024 meeting.
 - a. Larry Boldt made a motion to approve the minutes from the February 7, 2024 meeting; seconded by Katie McCarty. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke.
6. Consideration of Conditional Use Permit (CUP) for more than 2 dogs (Town Ordinance 107-2) for 833 Windsong Way at Parcel L-870 by Rick & Jill Barlament.
 - a. Rick & Jill Barlament, future homeowners of the property, discussed the dogs and their training of them. Scott Beining, Building Inspector/Zoning Administrator, explained the ordinance.
 - b. Larry Boldt made a motion to approve the Conditional Use Permit (CUP) for more than 2 dogs (Town Ordinance 107-2) with the following conditions:
 - i. There are no recorded complaints against the dogs on the property.
 - ii. All dogs harbored on the property shall be licensed on an annual basis in accordance with the Town of Lawrence dog license policy.
 - iii. Maximum of 3 dogs harbored on the property.
 - c. Seconded by Katie McCarty. Motion carried unanimously.
7. Consideration of Sign Review at 3568 Miners Way, Parcel L-1592 by Albers Investments.
 - a. Pete Albers, owner, presented the sign for business on the building.
 - b. Katie McCarty made a motion to approve the sign review at 3568 Miners Way, Parcel L-1592; seconded by Travis Runke. Motion carried unanimously.
8. Consideration of Conditional Use Permit (CUP) for mini warehouse for personal use for 0 Yellow Briar Dr. at Parcel L-651 by Todd Robinson & Darrell LaCrosse.

- a. Larry Boldt made a motion to approve the Conditional Use Permit (CUP) for mini warehouse for personal use with the following conditions:
 - b. Seconded by Katie McCarty. Motion carried unanimously.
9. Consideration of Sign Review at 1665 Yellow Briar Drive, Parcel L-652 by RaeAnn Brehm.
 - a. Scott Beining, Building Inspector/Zoning Administrator, explained the sign placement.
 - b. Katie McCarty made a motion to approve the sign review at 1665 Yellow Briar Drive, Parcel L-652; seconded by Travis Runke. Motion carried unanimously.
10. Preliminary discussion of proposed draft of the Comprehensive Plan Update.
 - a. Proposed draft to be presented to Planning & Zoning Board and a public hearing on April 10, 2024.
11. Staff Updates/Reports
 - a. Staff reports given.
12. Adjourn.
 - a. Katie McCarty made a motion to adjourn the meeting at 7:07pm; seconded by Travis Runke. Motion carried unanimously.