

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, June 10, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Bill Bain, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski; Fire Chief, Mike Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Tom Perock, 1521 Sand Acres Drive, commented on the placement of the soundwall along Hwy I-41 along the front of his property at L-451-4 and would like to present a resolution at the next meeting that would support moving the soundwall further to the north.

Katie Stephan, 1571 Echo Pine, requesting Ordinance 300-14 to consider amending fence height be changed from 3' to 4' maximum height.

6. Consider minutes of the May 13, 2024, Town Board Meetings:

Supervisor Bain made the motion to approve the May 13, 2024, Town Board meeting minutes as amended. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienen made the motion to approve the due invoices as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

8. Public Hearing: Zoning Amendment request to re-zone from Agricultural (A-1) to Business/Commercial (B-1) at Lawrence Parkway. Parcels L-454-3 and L-2078 by the Town of Lawrence:

Supervisor Brienen made the motion to open the public hearing at 6:10pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

Administrator Patrick Wetzel gave an overview of the request for the zoning amendment request to re-zone from Agricultural (A-1) to Business/Commercial (B-1) at Lawrence Parkway. Parcels L-454-3 and L-2078 by the Town of Lawrence.

Oral testimony received from:

Tom Perock, 1521 Sand Acres Drive

Jeff Shadick, 2385 Tigerwood Trail

Lynn Shadick, 2385 Tigerwood Trail

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Bain made the motion to close the public hearing at 6:33 pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. **Consideration of Zoning Amendment request to re-zone from Agricultural (A-1) to Business/Commercial (B-1) at Lawrence Parkway. Parcels L-454-3 and L-2078 by the Town of Lawrence:**
Supervisor Bain made the motion to approve the Zoning Amendment request to re-zone from Agricultural (A-1) to Business/Commercial (B-1) at Lawrence Parkway. Parcels L-454-3 and L-2078 by the Town of Lawrence. Supervisor Brienen seconded the motion. The motion carried unanimously.
10. **Public Hearing: Conditional Use Permit request for sports fields (B-1 zoning) at Lawrence Parkway, portions of parcel L-454-3 and L-2078 by Impact Sports Academy:**
Supervisor Frigo made the motion to open the public hearing at 6:34pm. Supervisor Vannieuwenhoven seconded motion. The motion carried unanimously.
Scott Beining introduced the request for Conditional Use Permit request for sports fields (B-1 zoning) at Lawrence Parkway, portions of parcel L-454-3 and L-2078 by Impact Sports Academy and provided information including the recommended conditions from the Planning & Zoning Board.
Jason Berken, 2350 Lawrence Parkway – ISA spoke on behalf of his request.
Oral testimony received from:
Katie Stephan, 1571 Echo Pine
Lynn Shadick, 2385 Tigerwood Trail
Jeff Shadick, 2385 Tigerwood Trail
Iwona VanLieshout, 1565 Echo Pine
Chairman Tibaldo asked if there are any other comments. None heard.
Supervisor Brienen to close the public hearing at 7:13 pm. Supervisor Bain seconded the motion. The motion carried unanimously.
11. **Consideration of Conditional Use Permit request for sports fields (B-1 zoning) at Lawrence Parkway, portions of parcel L-454-3 and L-2078 by Impact Sports Academy:**
Supervisor Brienen made a motion to approve the Conditional Use Permit request for sports fields (B-1 zoning) at Lawrence Parkway, portions of parcel L-454-3 and L-2078 by Impact Sports Academy with the following conditions:
1-Hours of Operation: 7:00am – 11:00pm;
2-Game Times: Games not to start before 8:00am and last game of the day not to be scheduled past 8:30pm with last inning not to start past 10:00pm;
3-PA System not to be used for play by play announcements unless allowed by a special events permit.
Supervisor Bain seconded the motion. The motion carried unanimously.
12. **Consideration of Estimate to Upgrade Security Camera System – Quarry Park:**
Supervisor Frigo made the motion to approve the estimate to upgrade security camera system for Quarry Park as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
13. **Consideration of Brown County Intergovernmental 2024-2025 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services:**
Supervisor Bain made the motion to approve Brown County Intergovernmental 2024-2025 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
14. **Consideration of Quote to Pave Parking Lot Addition – North of Town Hall:**
Supervisor Brienen made the motion to approve the quote to pave parking lot addition, north of Town Hall for \$68,640 as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

15. **Consideration of Pay Request #1 – Little Rapids Subdivision – Calnin & Goss - \$209,307.19:**
Supervisor Bain made the motion to approve Pay Request #1 – Little Rapids Subdivision – Calnin & Goss - \$209,307.19 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
16. **Consideration of Pay Request #2 - Little Rapids Subdivision – Calnin & Goss - \$311,868.82:**
Supervisor Bain made the motion to approve Pay Request #2 - Little Rapids Subdivision – Calnin & Goss - \$311,868.82 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
17. **Consideration of Pay Request #1 – Mid Valley Drive Utility Relocation – PTS Contractors- \$178,246.34:**
Supervisor Bain made the motion to approve Pay Request #1 – Mid Valley Drive Utility Relocation – PTS Contractors-\$178,246.34 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
18. **Consideration of Change Order #8 – Superior Sewer and Water, Inc. – Town Paid for Incidental Materials for the 2023 Sewer & Water Main Project:**
Supervisor Bain made the motion to approve Change Order #8 – Superior Sewer and Water, Inc. – Town Paid for Incidental Materials for the 2023 Sewer & Water Main Project as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
19. **Consideration of Pay Request #7 - 2023 Sanitary Sewer & Water Main Const – Superior Sewer & Water, Inc. - \$82,125.46:**
Supervisor Bain made the motion to approve Pay Request #7 - 2023 Sanitary Sewer & Water Main Const – Superior Sewer & Water, Inc. - \$82,125.46 as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.
20. **Consideration of Board of Appeals Re-Appointments – Bob Kidney, Tom Heffernan:**
Supervisor Vannieuwenhoven made the motion to approve the Board of Appeals Re-Appointments of Bob Kidney and Tom Heffernan as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.
21. **Discussion/Consideration of Police COPS Grant Report:**
The Hobart-Lawrence Police Department is requesting the Boards to authorize submission to the 2024 COPS Hiring Grant. Chief Renkas discussed the need and proposed solution. Supervisor Bain made the motion to approve submitting the application for the COPS Hiring grant. Supervisor Brienens seconded the motion. The motion carried unanimously.
22. **Consideration of Quotes Received for Fire Department Engine:**
Chief Luke Pasterski addressed the current needs to replace Engine 611 which is 20 years old. The current NFPA recommendation for fire engines is 15 years of first-line service and 5 years for reserve status. E611 is still a first line response engine. Two bids were received, one of which could not meet the specifications required. The Fire Department is recommending placing an order for a new Custom Fire engine with an estimated date of delivery of two years or less.
Supervisor Bain made the motion to approve the proposal from Custom Fire to order a new fire engine as presented in the amount of \$1,193,565. Chairman Tibaldo seconded the motion. The motion carried unanimously.
23. **Preliminary Report on Fire Space Needs Consultant Submissions of Qualifications:**
Administrator Patrick Wetzel reported on the consultant submissions of qualifications received from six different consultants to do a space needs analysis for the fire department.
24. **Administrator/Staff Reports**
Staff reports were given.

25. **Future Agenda Items:**
 - a. CMAR Resolution.
 - b. Alcohol License Renewal Applications.
26. **Closed Session:** No action.
27. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
No action.
28. **Adjourn:**
Supervisor Frigo made the motion at 9:11pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer