

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, June 24, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:04 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski; Fire Chief

Excused: Supervisor Bill Bain and Chief Mike Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Larry Boldt, 2029 Little Rapids Road-Commented on outside storage along American Blvd and Little Rapids Road.

6. Consider minutes of the June 10, 2024, Town Board Meetings:

Supervisor Frigo made the motion to approve the June 10, 2024, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienen made the motion to approve the due invoices as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

8. Review of Recommendations and Reports from Planning & Zoning Board

- a. Consideration of REVISED 3 Lot Certified Survey Map (CSM) at Williams Grant Drive, Parcel L-169 by Vierbicher:

Supervisor Brienen made the motion to approve the revised 3 Lot Certified Survey Map (CSM) at Williams Grant Drive, Parcel L-169 by Vierbicher as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

- b. Consideration of Site Plan Review for Commercial Building at 3072 Mid Valley Drive, Parcel L-39-5 by Vierbicher:

Supervisor Frigo made the motion to approve the Site Plan Review for Commercial Building at 3072 Mid Valley Drive, Parcel L-39-5 by Vierbicher as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- c. Consideration of Site Plan Review for sports fields at Lawrence Parkway, Parcel L-454-3 by Impact Sports Academy:

Scott Groholski from Point of Beginning, an engineering firm for ISA spoke about the proposed development.

Supervisor Brienen made the motion to approve the Site Plan for sports fields at Lawrence Parkway, Parcel L-454-3 by Impact Sports Academy contingent on a development

agreement with ISA. Supervisor Frigo seconded the motion. The motion carried unanimously.

- d. Consideration of Preliminary Plat for Lawrence Parkway 2nd Addition on Parcel L-2279 by Town of Lawrence:

Supervisor Frigo made the motion to approve the Preliminary Plat for Lawrence Parkway 2nd Addition on Parcel L-2279 by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- e. Consideration to set Public Hearing Date for Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services:

Supervisor Brienen made the motion to set the public hearing date to July 22, 2024, for Conditional Use Permit request for a cellular tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services. Supervisor Frigo seconded the motion. The motion carried unanimously.

- f. Consideration to set Public Hearing Date for Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation:

Supervisor Frigo made the motion to set the public hearing date to July 22, 2024, for Conditional Use Permit request for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation. Supervisor Brienen seconded the motion. The motion carried unanimously.

- 9. Consideration of Liquor/Cigarette License Applications for the period of the July 1, 2024 – June 30, 2025 License year:**

Supervisor Frigo made the motion to approve all Liquor/Cigarette License Applications for the period of the July 1, 2024 – June 30, 2025 license year as presented contingent upon The Marq paying all delinquent taxes and fees in full prior to releasing the liquor licenses. Supervisor Brienen seconded the motion. The motion carried unanimously.

- 10. Consideration of Temporary Class “B” Retailer’s License Application – Food Truck Rally at Quarry Park on June 30, 2024:**

Supervisor Vannieuwenhoven made the motion to approve the Temporary Class “B” Retailer’s License application for the Food Truck Rally at Quarry Park on June 30, 2024. Supervisor Frigo seconded the motion. The motion carried unanimously.

- 11. Consideration of Resolution 2024-010 DNR Compliance Maintenance Annual Report (CMAR) Sewer:**

Supervisor Brienen made a motion to approve Resolution 2024-010 DNR Compliance Maintenance Annual Report (CMAR) Sewer as presented. Supervisor Frigo seconded the motion. Roll call vote: Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Supervisor Brienen, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- 12. Update on PSC Water Rate Study – Proposed Town of Lawrence Water Rates – Public Hearing:**

Administrator Patrick Wetzel updated the Board on the current full water rate study along with the PSC proposed water rates. The PSC is looking to hold a public hearing to gather feedback on the proposed rates on July 18, 2024.

- 13. Update on Fire Department Space Needs Consultant Submissions:**

After the Town Board authorized advertising for qualifications from firms interested in helping with a Fire Department facilities space needs analysis, we received 6 statements of qualifications. A small committee of staff and two Town Board members are reviewing them and intend to make a recommendation to the Town Board in July.

- 14. Consider Requested Change Order #9 – Superior – 2023 Sewer & Water - Mid Valley Utilities Schedule:**

Supervisor Brienens made the motion to table Change Order #9 from Superior for the 2023 Sewer & Water - Mid Valley Utilities Schedule. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Administrator/Staff Reports

Staff reports were given.

16. Future Agenda Items:

- a. Public Hearing on July 22, 2024, for Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services.
- b. Public Hearing on July 22, 2024, for Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation.
- c. Update on PSC Water Rate Study.
- d. Update on Fire Dept Space Needs.

17. Closed Session: Supervisor Brienens made the motion to move into closed session at 8:07pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*). Supervisor Frigo seconded the motion. Roll call vote: Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Supervisor Brienens, aye; Chairman Tibaldo, aye. The motion carried unanimously.

18. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

Supervisor Frigo made the motion at 9:15pm to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin. Supervisor Vannieuwenhoven seconded the motion. Roll call: Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Supervisor Brienens, aye; Chairman Tibaldo, aye. The motion carried unanimously.

19. Adjourn:

Supervisor Frigo made the motion at 9:15pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer