

Town of Lawrence, Regular Town Board Meeting  
Town Hall 2400 Shady Court, De Pere WI 54115  
Monday, August 26, 2024, at 6:00 P.M.  
**\*Note New Start Time**

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public Comments upon matters not on agenda or other announcements.
6. Consider minutes of July 22, 2024 and August 5, 2024, Town Board Meetings.
7. Consideration of payment of due invoices.
8. Review of Recommendations and Reports from Planning & Zoning Board:
  - a. Consideration of Site Plan Review for Commercial Building by VerHalen Inc, at 0 French Road, Parcel L-452 by ANnJN LLC
  - b. Consideration of 2 Lot Certified Survey Map (CSM), portions of Parcels L-405 & L-408 by Town of Lawrence.
9. Consideration of Municipal Court Adjustments – 2025 Wages & Moving Court to Hobart Fire Station
10. Consideration of Proposed Police Department Personnel/Pay Scale Adjustments and Career Development Program – Chief Renkas
11. Consideration to Select Fire Space Needs Analysis Consultant
12. Consideration of Bids Received for Quarry Park Drive Culvert Replacements
13. Consideration of Resolution #2024-013 Authorizing and Approving the Sale of Land to Shawn & Kayla Bartolazzi – Parcel L-458-8 – 2448 Little Rapids Rd
14. Consideration of Resolution #2024-014 Location Consideration for Future I-41 Noise Barrier Walls
15. Consideration on Renewal Option on Current Garbage/Recycle Collection Contract for beyond 2024
16. Administrator/Staff Reports
17. Future Agenda Items
18. **Closed Session:** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*)
19. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
20. Adjourn

Patrick Wetzel for Dr. Lanny J. Tibaldo

*Posted at the following on August 23, 2024,*

- Town Hall, 2400 Shady Ct; Posted to the Town Website;*
- Notice to News Media*

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, July 22, 2024**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:01 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Kari Vannieuwenhoven, Bill Bain, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Assistant Fire Chief, Bryan Vander Bloomen

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Tom Perock, 1521 Sand Acres Drive-Commented on the DOT's proposal to install a soundwall with the Highway 41 project. Mr. Perock is seeking support from the Town regarding the placement of this wall, and commented on how it may negatively affect his property as proposed.

**6. Consider minutes of the July 8, 2024, Town Board Meetings:**

Supervisor Bain made the motion to approve the July 8, 2024, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**8. Public Hearing: Request for a Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services:**

Scott Beining provided background information on this request for a conditional use permit for a cellular tower at 1580 Mid Valley Drive by LCC Telecom Services. Mike Bieniek from LCC Telecom Services spoke on behalf of his request for a conditional use permit.

Supervisor Brienen made the motion to open the public hearing at 6:26pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Comments received from:

Tom Perock, 1521 Sand Acres Drive

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:35pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**9. Consideration of Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services:**

Supervisor Bain made the motion to approve Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. **Public Hearing: Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation:**

Scott Beining provided background information. Matt Goetsch, representative from Northeast Wisconsin Rugby Foundation spoke on behalf of his request for a conditional use permit for outdoor sports & recreation fields at 2240 Lawrence Parkway.

Supervisor Brienen made the motion to open the public hearing at 6:42pm. Supervisor Bain seconded the motion. The motion carried unanimously.

Comments received from:  
David Duquaine, 2389 Little Rapids Rd  
Chairman Tibaldo asked if there are any other questions. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:51pm. Supervisor Frigo seconded the motion. The motion carried unanimously.
11. **Consideration of Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation:**

Supervisor Bain made a motion to approve Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation including conditions as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
12. **Review of Recommendations and Reports from Planning & Zoning Board**
  - a. Consideration of Site Plan Review for building and outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Association:

Supervisor Frigo made the motion to approve the site plan for building and outdoor sports & recreation fields at 2240 Lawrence Parkway, parcel L-2278 for Northeast Wisconsin Rugby Association as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
  - b. Consideration of Sign Review for Tru-Power Electrical Solutions at 3415 French Road, Parcel L-78-1 by Covenant Signs & Graphics:

Supervisor Bain made the motion to approve the sign for Tru-Power Electrical Solutions at 3415 French Road, parcel L-78-1 by Covenant Signs & Graphics as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
  - c. Consideration of Site Plan Review for Deleers Construction L-275-3-1 Nimitz Drive by Martenson and Eisele:

Supervisor Vannieuwenhoven made the motion to approve the site plan for DeLeers Construction on parcel L-275-3-1 Nimitz Drive by Martenson and Eisele as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
  - d. Consideration of Draft 2024 Comprehensive Plan Update – Resolution Considering Approval:

Administrator Wetzel gave an update regarding the draft 2024 Comprehensive Plan update. The Comprehensive Plan Advisory Committee approved the draft 2024 Comprehensive Plan on February 28, 2024, sending the plan to the Planning & Zoning Board to be reviewed. After thorough review, the Planning & Zoning Board recommended approving the plan on July 10, 2024 and sending it to the Town Board for final review.
13. **Consideration of Acknowledge the Non-Renewal of Liquor License – LegitMoney LLC, DBA Sgambati’s New York Pizza:**

Supervisor Brienen made the motion to acknowledge the non-renewal of Liquor License for LegitMoney LLC, DBA Sgambati’s New York Pizza. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
14. **Update on Upcoming Infrastructure Projects – Torchwood Extension & Beck Way/Tigerwood Extension:**

Administrator Wetzel gave an update on the intention to install water, sanitary sewer and storm sewer for the Torchwood extension and the Beck Way/Tigerwood extension.

15. **Update on PSC Water Rate Case Application – Public Hearing Held by PSC on July 18th:**  
Administrator Wetzel updated the Board on the current PSC Water Rate Case Study and proposed new Town of Lawrence water rates. The PSC held a public hearing on July 18<sup>th</sup> to collect public comments and will continue to collect comments through July 22<sup>nd</sup>.
16. **Administrator/Staff Reports**  
Staff reports were given.
17. **Future Agenda Items:**
  - a. Consideration of Draft 2024 Comprehensive Plan update.
  - b. Update on PSC Water Rate Case Application
18. **Closed Session:** Supervisor Brienen made the motion to move into closed session at 7:37pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye;, Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. The motion carried unanimously.
19. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**  
Supervisor Frigo made the motion to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. The motion carried unanimously.
20. **Adjourn:**  
Supervisor Frigo made the motion at 7:55pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, August 5, 2024**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Bill Bain, Lori Frigo

Others in Attendance: Cindy Kocken, Clerk-Treasurer; Melissa Mathes, Administrative Assistant; Kurt Minten, Public Works Director; Michael Renkas, Police Chief

Excused: Kari Vannieuwenhoven, Patrick Wetzel Scott Beining, Luke Pasterski

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as amended removing item #6. Supervisor Bain seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Jacob Szprejda, 2102 Mid Valley Drive – Commented on the damage to his vehicles and property while the contractor performed water tower restoration.

**6. Consider minutes of the July 8, 2024, Town Board Meetings:**

No action, removed from agenda.

**7. Consideration of payment of due invoices:**

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**8. Consideration of Liquor License Application for the Remainder of the July 1, 2024 – June 30, 2025 License Year – Mexico Lindo/Agent, Amber Barajas Farias at 1700 Sand Acres Drive:**

Supervisor Frigo made the motion to approve the liquor license application for the remainder of the July 1, 2024 – June 30, 2025 license year for Mexico Lindo/Agent, Amber Barajas Farias at 1700 Sand Acres Drive. Supervisor Brienen seconded the motion. The motion carried unanimously.

**9. Consideration of Pay Request #4 Little Rapids Subdivision – Calnin & Goss - \$127,577.86:**

Supervisor Bain made the motion to approve Pay Request #4 Little Rapids Subdivision for Calnin & Goss in the amount of \$127,577.86 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**10. Consideration of Pay Request #3 Mid Valley Drive Utility Relocation – PTS Contractors - \$352,211.51:**

Supervisor Brienen made the motion to approve Pay Request #3 Mid Valley Drive Utility Relocation for PTS Contractors in the amount of \$352,211.51. Supervisor Bain seconded the motion. The motion carried unanimously.

**11. Consideration of Change Order #10 – 2023 Water & Sewer Construction – Superior Sewer & Water – Add: \$43,663.20 for additional pipe bedding necessary for Mid Valley Drive deep sewer pipe:**

Supervisor Bain made a motion to approve Change Order #10 – 2023 Water & Sewer Construction for Superior Sewer & Water – Add: \$43,663.20 for additional pipe bedding

necessary for Mid Valley Drive deep sewer pipe as presented. Chairman Tibaldo seconded the motion. The motion carried unanimously.

**12. Consideration of Change Order #11 – 2023 Water & Sewer Construction – Superior Sewer & Water – Add: \$20,263.38 for additional requested paving and related work along Mid Valley Drive:**

Supervisor Bain made the motion to approve Change Order #11 – 2023 Water & Sewer Construction for Superior Sewer & Water – Add: \$20,263.38 for additional requested paving and related work along Mid Valley Drive. Supervisor Brienen seconded the motion. The motion carried unanimously.

**13. Consideration of Pay Request #9 – 2023 Water & Sewer Construction – Superior S&W - \$306,197.00:**

Supervisor Brienen made the motion to approve Pay Request #9 – 2023 Water & Sewer Construction for Superior S&W in the amount of \$306,197.00 as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**14. Consideration of Change Order #3 – Mid Valley Drive Utility Relocation Project – PTS Contractors – Tigerwood Trail/Beck Way:**

Supervisor Frigo made the motion to approve Change Order #3 – Mid Valley Drive Utility Relocation Project for PTS Contractors – Tigerwood Trail/Beck Way as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**15. Consideration of Change Order #4 – Mid Valley Drive Utility Relocation Project - PTS Contractors – Torchwood Trail:**

Supervisor Bain made the motion to approve Change Order #4 – Mid Valley Drive Utility Relocation Project for PTS Contractors – Torchwood Trail as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**16. Consideration of Estimate for Curb & Inlet Repair-Wizard Way and Cider Drive – Wiedner Concrete:**

Supervisor Brienen made the motion to approve the estimate from Wiedner Concrete for curb & inlet repair on Wizard Way and Cider Drive as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**17. Discussion on Proposed Police Department Personnel/Pay Scale Adjustments – Chief Renkas:**

Police Chief Renkas introduced his proposed plan for the police department personnel manual and pay scale adjustments.

**18. Consideration of Resolution 2024-011 Approving the Tenth Amendment to Central Brown County Water Authority Water Purchase and Sale Contract:**

Supervisor Brienen made the motion to approve Resolution 2024-011 Approving the Tenth Amendment to Central Brown County Water Authority Water Purchase and Sale Contract as presented. Supervisor Frigo seconded the motion. Roll Call vote: Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. All in favor. Motion carried unanimously.

**19. Consideration of Resolution 2024-012 – Adopting the 2024 Comprehensive Plan Update:**

Supervisor Frigo made the motion to approve Resolution 2024-012 adopting the 2024 Comprehensive Plan Update as presented. Supervisor Bain seconded the motion. Roll Call vote: Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. All in favor. Motion carried unanimously.

**20. Consideration of Quotes for Utility Truck Body for Silverado – Truck Equipment:**

Supervisor Bain made the motion to approve the quote from Truck Equipment for the utility truck body for the Silverado in the amount of \$39,150 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**21. Update on the PSC Water Rate Case and Study-New Town of Lawrence Water Rates Effective 8/1/2024:**

On July 20, 2024, the PSC issued its Final Decision for new water rates. Those rates became effective on August 1, 2024.

**22. Administrator/Staff Reports**

Staff reports were given.

**23. Future Agenda Items:**

- a. Fire Dept. Space Needs Consultant Submissions.
- b. Police Dept. Personnel/Pay Scale Adjustments.

**24. Adjourn:**

Supervisor Frigo made the motion at 6:59pm to adjourn the meeting. Supervisor Bain seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer

DRAFT

Report Criteria:

- Detail report.
- Invoices with totals above \$.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Apple Valley Landscaping, LLC</b>								
1082	Apple Valley Landscaping, LLC	2848	Mahogany Pond - 2nd Application	08/08/2024	500.00	.00		
1082	Apple Valley Landscaping, LLC	2849	Derouin Pond-2nd Application	08/08/2024	966.00	.00		
1082	Apple Valley Landscaping, LLC	2850	Parkway South Pond - 2nd Applic	08/08/2024	900.00	.00		
1082	Apple Valley Landscaping, LLC	2851	Parkway South Pond Phase II - 2	08/08/2024	800.00	.00		
1082	Apple Valley Landscaping, LLC	2852	Hemlock East Pond - 2nd Applicat	08/08/2024	630.00	.00		
1082	Apple Valley Landscaping, LLC	2853	Carpenter Crossing Pond-2nd Ap	08/08/2024	1,122.00	.00		
1082	Apple Valley Landscaping, LLC	2854	American Drive Pond - 2nd Applic	08/08/2024	990.00	.00		
Total Apple Valley Landscaping, LLC:					5,908.00	.00		
<b>Badgerland Printing, Inc.</b>								
38	Badgerland Printing, Inc.	41813	Business Cards-Fire Dept	08/06/2024	50.00	.00		
Total Badgerland Printing, Inc.:					50.00	.00		
<b>Brown County Port &amp; Resource Recovery</b>								
73	Brown County Port & Resource R	58164	Recycling Revenue	07/31/2024	1,185.84-	.00		
73	Brown County Port & Resource R	58164	Trash Collection - Sharps	07/31/2024	8,682.05	.00		
Total Brown County Port & Resource Recovery:					7,496.21	.00		
<b>Calnin &amp; Goss, LLC</b>								
1192	Calnin & Goss, LLC	L0017-09-20-0	Little Rapids Subdivision PR #4	08/06/2024	127,577.86	127,577.86	08/06/2024	
Total Calnin & Goss, LLC:					127,577.86	127,577.86		
<b>Central Brown County Water Authority</b>								
93	Central Brown County Water Auth	3488	July Water Billing	08/07/2024	44,666.06	.00		
Total Central Brown County Water Authority:					44,666.06	.00		
<b>Charter Communications</b>								
1150	Charter Communications	230431701080	August Fiber Services	08/01/2024	719.00	.00		
Total Charter Communications:					719.00	.00		
<b>Clean Water Testing LLC</b>								
102	Clean Water Testing LLC	9009178358	Water Testing	08/06/2024	16.00	.00		
102	Clean Water Testing LLC	9009185914	Water Testing	08/07/2024	16.00	.00		
102	Clean Water Testing LLC	9009196307	Water Testing	08/09/2024	48.00	.00		
Total Clean Water Testing LLC:					80.00	.00		
<b>Core &amp; Main LP</b>								
200	Core & Main LP	U792889-2	Water & Sewer Extension Supplie	04/30/2024	8,537.00-	.00		
200	Core & Main LP	V307754	Water & Sewer Extension Supplie	07/25/2024	62,797.00	.00		
200	Core & Main LP	V316259	Water & Sewer Extension Supplie	07/25/2024	9,009.00-	.00		
200	Core & Main LP	V344158	Water & Sewer Extension Supplie	08/01/2024	2,156.00	.00		
200	Core & Main LP	V345485	Valve Stem	08/02/2024	95.00	.00		
200	Core & Main LP	V346935	Valve Box Riser	07/30/2024	924.00	.00		
200	Core & Main LP	V359923	Water & Sewer Extension Supplie	08/02/2024	12,639.00	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
200	Core & Main LP	V367468	Mid Valley Utility Relocate	08/02/2024	972.00	.00		
200	Core & Main LP	V369506	Water & Sewer Extension Supplie	08/02/2024	328.00	.00		
200	Core & Main LP	V370505	Valve Stem	08/09/2024	230.00	.00		
200	Core & Main LP	V375031	Water & Sewer Extension Supplie	08/05/2024	96.00	.00		
200	Core & Main LP	V377660	Water & Sewer Extension Supplie	08/05/2024	1,801.80-	.00		
200	Core & Main LP	V389012	Water & Sewer Extension Supplie	08/06/2024	757.00-	.00		
Total Core & Main LP:					60,132.20	.00		
<b>Country Visions Cooperative</b>								
106	Country Visions Cooperative	4680	Water Tower Supplies	08/02/2024	12.60	.00		
Total Country Visions Cooperative:					12.60	.00		
<b>Decker, Robert</b>								
1002	Decker, Robert	081324	Poll Worker	08/13/2024	145.00	.00		
Total Decker, Robert:					145.00	.00		
<b>Engebos Heating &amp; Cooling, LLC</b>								
146	Engebos Heating & Cooling, LLC	SD1341	HVAC Repair - Town Hall	08/02/2024	2,190.90	.00		
Total Engebos Heating & Cooling, LLC:					2,190.90	.00		
<b>Fameree Consulting &amp; Inspection</b>								
154	Fameree Consulting & Inspection	1107	Electrical Inspection-Fabick & Elit	08/09/2024	254.96	.00		
Total Fameree Consulting & Inspection:					254.96	.00		
<b>Family Services</b>								
622	Family Services	053124	EAP Services	05/31/2024	460.00	.00		
622	Family Services	063024	EAP Services	06/30/2024	280.00	.00		
Total Family Services:					740.00	.00		
<b>Fisher Concrete Sawing, Inc</b>								
972	Fisher Concrete Sawing, Inc	I2024-08-11	Town Hall Driveway Curb Cut	08/16/2024	350.00	.00		
972	Fisher Concrete Sawing, Inc	I2024-08-12	French Rd Sweep Gravel	08/16/2024	250.00	.00		
972	Fisher Concrete Sawing, Inc	I2024-08-17	Auger Holes for Signs	08/16/2024	300.00	.00		
972	Fisher Concrete Sawing, Inc	I2024-08-18	Fox Meadow Turn Around	08/16/2024	2,590.00	.00		
Total Fisher Concrete Sawing, Inc:					3,490.00	.00		
<b>Gannett Media Corp</b>								
175	Gannett Media Corp	0006539572	Public Notices	07/31/2024	55.43	.00		
Total Gannett Media Corp:					55.43	.00		
<b>Gary McKeefry</b>								
1199	Gary McKeefry	24-08-0020	Permit Fee Refund	08/23/2024	125.00	.00		
Total Gary McKeefry:					125.00	.00		
<b>GFL Environmental</b>								
1015	GFL Environmental	U60000228903	Recycling Pick Up	08/20/2024	10,822.10	.00		
1015	GFL Environmental	U60000228903	Trash Pick Up	08/20/2024	17,066.70	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total GFL Environmental:					27,888.80	.00		
<b>Green Bay Metropolitan Sewage District</b>								
192	Green Bay Metropolitan Sewage	2680	Services for July	08/12/2024	63,173.59	.00		
Total Green Bay Metropolitan Sewage District:					63,173.59	.00		
<b>Horton Group, Inc</b>								
1113	Horton Group, Inc	117897	Auto Ins - Chev Silverado	05/09/2024	566.00	.00		
Total Horton Group, Inc:					566.00	.00		
<b>Jim's Johns, Inc.</b>								
233	Jim's Johns, Inc.	19315	Park Portable Restroom	07/31/2024	314.00	.00		
Total Jim's Johns, Inc.:					314.00	.00		
<b>Kodiak Excavating Inc</b>								
254	Kodiak Excavating Inc	3510	Top Soil for Pickleball Courts	08/13/2024	720.00	.00		
Total Kodiak Excavating Inc:					720.00	.00		
<b>Lafond, Terri</b>								
1061	Lafond, Terri	081324	Pollworker	08/13/2024	75.00	.00		
Total Lafond, Terri:					75.00	.00		
<b>Lemke, Bonnie</b>								
57	Lemke, Bonnie	081324	Election Poll Worker	08/13/2024	150.00	.00		
Total Lemke, Bonnie:					150.00	.00		
<b>M &amp; E Construction LLC</b>								
269	M & E Construction LLC	2024-397	Water/Sewer for New Constructio	08/09/2024	17,000.00	.00		
Total M & E Construction LLC:					17,000.00	.00		
<b>Meacham Development</b>								
599	Meacham Development	24-04-0011	Contractor Deposit Refund-721 Ta	08/20/2024	1,000.00	.00		
Total Meacham Development:					1,000.00	.00		
<b>Menards Inc</b>								
286	Menards Inc	35028	Equipment Supplies	08/01/2024	26.35	.00		
286	Menards Inc	35133	Water Dept Supplies	08/04/2024	12.98	.00		
286	Menards Inc	35189	Fire Department Supplies	08/05/2024	12.99	.00		
286	Menards Inc	35233	Equipment Supplies	08/06/2024	23.36	.00		
286	Menards Inc	35286	Fire Dept Supplies	08/07/2024	2.97	.00		
286	Menards Inc	35315	Equipment Supplies	08/07/2024	28.03	.00		
286	Menards Inc	35925	Sign Posts	08/21/2024	190.95	.00		
Total Menards Inc:					297.63	.00		
<b>Midwest Playscapes Inc.</b>								
1195	Midwest Playscapes Inc.	10703	Park Equipment Repairs	08/05/2024	150.37	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Midwest Playscapes Inc.:					150.37	.00		
<b>Minten, Jean</b>								
220	Minten, Jean	081324	Election Poll Worker	08/13/2024	90.00	.00		
Total Minten, Jean:					90.00	.00		
<b>Northeast Asphalt Inc.</b>								
311	Northeast Asphalt Inc.	30-00009249	Fox Meadows Turn around	08/08/2024	1,398.84	.00		
311	Northeast Asphalt Inc.	30-00010208	3/4" CABC	08/22/2024	314.68	.00		
311	Northeast Asphalt Inc.	618442-001A	Mid Valley Drive Resurfacing	08/15/2024	16,272.57	.00		
Total Northeast Asphalt Inc.:					17,986.09	.00		
<b>Oshkosh Fire &amp; Police Equipment</b>								
320	Oshkosh Fire & Police Equipment	194738	Fire dept 2% supplies	08/08/2024	348.00	.00		
Total Oshkosh Fire & Police Equipment:					348.00	.00		
<b>Packerland Veterinary Center LTD</b>								
518	Packerland Veterinary Center LTD	447684	Stray Animal Intake	08/05/2024	185.00	.00		
Total Packerland Veterinary Center LTD:					185.00	.00		
<b>Pro One Janitorial Inc</b>								
342	Pro One Janitorial Inc	213901	Monthly cleaning - September	08/20/2024	565.00	.00		
Total Pro One Janitorial Inc:					565.00	.00		
<b>PTS CONTRACTORS, INC</b>								
952	PTS CONTRACTORS, INC	L0017-09-23-0	Mid Valley Utility Relocate PR#3	08/06/2024	352,211.51	352,211.51	08/06/2024	
Total PTS CONTRACTORS, INC:					352,211.51	352,211.51		
<b>QS1, INC</b>								
1088	QS1, INC	1263	Truck #F2	07/15/2024	253.00	.00		
1088	QS1, INC	1264	Truck #F4	07/15/2024	313.50	.00		
Total QS1, INC:					566.50	.00		
<b>R &amp; R Insurance Services, Inc</b>								
1099	R & R Insurance Services, Inc	3066347	Insurance Services	08/02/2024	232.50	.00		
Total R & R Insurance Services, Inc:					232.50	.00		
<b>Renning, Lewis &amp; Lacy, s.c</b>								
1197	Renning, Lewis & Lacy, s.c	7329476	Legal Services - July	07/31/2024	425.00	.00		
Total Renning, Lewis & Lacy, s.c:					425.00	.00		
<b>Rent-A-Flash of WI Inc</b>								
361	Rent-A-Flash of WI Inc	91891	Street Signs-Little Rapids Subdivi	08/19/2024	302.50	.00		
Total Rent-A-Flash of WI Inc:					302.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Rodac Development &amp; Construction</b>								
1198	Rodac Development & Constructi	24-04-0023	Contractor Refund - 1641 Sand A	08/15/2024	1,000.00	.00		
Total Rodac Development & Construction:					1,000.00	.00		
<b>Schad, Lynn A.</b>								
1165	Schad, Lynn A.	081324	Poll Worker	08/13/2024	70.00	.00		
Total Schad, Lynn A.:					70.00	.00		
<b>Schmidt, Chris</b>								
1062	Schmidt, Chris	081324	Pollworker	08/13/2024	145.00	.00		
Total Schmidt, Chris:					145.00	.00		
<b>Smits, Carolee</b>								
1167	Smits, Carolee	081324	Poll Worker	08/13/2024	145.00	.00		
Total Smits, Carolee:					145.00	.00		
<b>Southside Tire Co.</b>								
388	Southside Tire Co.	10315567	Truck #11	08/06/2024	19.25	.00		
388	Southside Tire Co.	10315567	Truck #11	08/06/2024	19.25	.00		
388	Southside Tire Co.	10316014	Fire #F7	08/21/2024	45.15	.00		
Total Southside Tire Co.:					83.65	.00		
<b>Superior Sewer &amp; Water Inc.</b>								
1158	Superior Sewer & Water Inc.	L0017-09-23-0	2023 Sewer & Water-Pay Req #9	08/06/2024	306,197.00	306,197.00	08/06/2024	
Total Superior Sewer & Water Inc.:					306,197.00	306,197.00		
<b>TLB Wood Products LLC</b>								
986	TLB Wood Products LLC	24-0334E	Branch Grinding	08/14/2024	4,196.50	.00		
Total TLB Wood Products LLC:					4,196.50	.00		
<b>Truck Equipment Inc.</b>								
429	Truck Equipment Inc.	1109408-00	Truck #11 Siren	08/06/2024	614.36	.00		
429	Truck Equipment Inc.	1111763-00	Truck #4	08/19/2024	32.00	.00		
Total Truck Equipment Inc.:					646.36	.00		
<b>Van Boxtel, Stephen G</b>								
1005	Van Boxtel, Stephen G	081324	Pollworker	08/13/2024	145.00	.00		
Total Van Boxtel, Stephen G:					145.00	.00		
<b>Village of Hobart</b>								
450	Village of Hobart	073124	Court Clerk Wages	08/09/2024	958.62	.00		
450	Village of Hobart	073124	Police Captial Equipment	08/09/2024	8,118.69	.00		
450	Village of Hobart	073124	Court Supplies	08/09/2024	28.65	.00		
450	Village of Hobart	073124	Police Retirement Expense	08/09/2024	4,990.87	.00		
450	Village of Hobart	073124	Court Health/Dental/Life/WC	08/09/2024	2.14	.00		
450	Village of Hobart	073124	Telephone/Cell/Radios	08/09/2024	344.43	.00		
450	Village of Hobart	073124	Police Vehicle Lease	08/09/2024	2,242.55	.00		
450	Village of Hobart	073124	Law & Ordinance Violations	08/09/2024	2,373.12-	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
450	Village of Hobart	073124	Grants	08/09/2024	447.23-	.00		
450	Village of Hobart	073124	Court Seminars/Conference/Educ	08/09/2024	46.01	.00		
450	Village of Hobart	073124	Blood Draws	08/09/2024	24.80	.00		
450	Village of Hobart	073124	Court Clerk Payroll Tax	08/09/2024	91.19	.00		
450	Village of Hobart	073124	Police Vehicle Maintenance	08/09/2024	1,221.93	.00		
450	Village of Hobart	073124	Health, Dental, Life, Wrk comp	08/09/2024	6,551.52	.00		
450	Village of Hobart	073124	Police Fuel Expenses	08/09/2024	1,311.11	.00		
450	Village of Hobart	073124	Police/Admin Salaries	08/09/2024	36,628.78	.00		
450	Village of Hobart	073124	Police Supplies	08/09/2024	517.35	.00		
450	Village of Hobart	073124	Municipal Attorney	08/09/2024	559.11	.00		
450	Village of Hobart	073124	Police Seminars/Conf/Training	08/09/2024	280.61	.00		
450	Village of Hobart	073124	Court Clerk Retirement	08/09/2024	66.14	.00		
450	Village of Hobart	073124	Judge Salary	08/09/2024	233.33	.00		
450	Village of Hobart	073124	Police/Adm Payroll Taxes	08/09/2024	2,708.55	.00		
450	Village of Hobart	073124	Background Checks	08/09/2024	78.25	.00		
Total Village of Hobart:					64,184.28	.00		
<b>Weyers Equipment Inc</b>								
460	Weyers Equipment Inc	01-211649	Tractor Repair	08/13/2024	83.73	.00		
460	Weyers Equipment Inc	01-211799	Ditch Mower Repair	08/15/2024	153.40	.00		
460	Weyers Equipment Inc	01-211973	Ditch Mower Repair	08/19/2024	83.73	.00		
Total Weyers Equipment Inc:					320.86	.00		
<b>WP Beverages, LLC</b>								
328	WP Beverages, LLC	92255936	fire department gatorade	07/18/2024	305.12	.00		
Total WP Beverages, LLC:					305.12	.00		
Grand Totals:					1,115,329.48	785,986.37		

Dated: \_\_\_\_\_

Town Chairman: \_\_\_\_\_

Town Supervisor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Clerk/Treasurer: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$.00 included.

Paid and unpaid invoices included.



## Agenda Item Review

Meeting Date: 8/26/2024  
Agenda Item#: 8 a & b

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Town Board of Supervisors  
**REPORT FROM:** Scott Beining, Building Inspector/Zoning Administrator  
**AGENDA ITEM:** **Staff Report-Planning/Zoning items**

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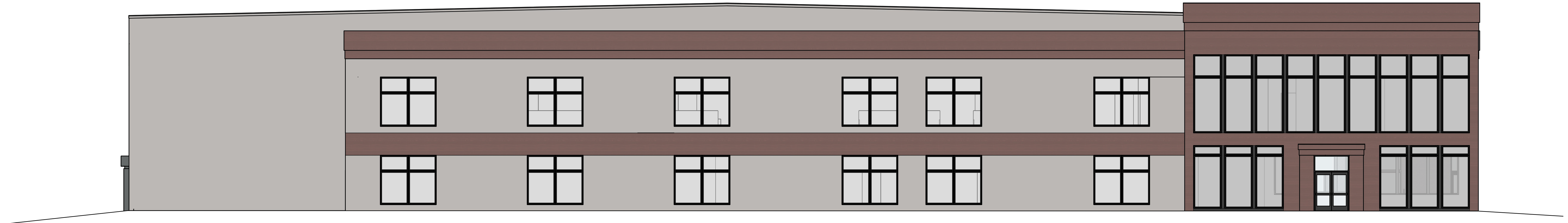
1. Review of Recommendations and Reports from Planning & Zoning Board:
  - a. Consideration of Site Plan Review for Commercial Building by VerHalen Inc, at 0 French Road, Parcel L-452 by ANNJN LLC.

**Note: new address for site will be 2423 French Rd.**

McMahon is presenting plans for the shop and showroom for VerHalen. The zoning is B-1 for the 8 acres. PZ voted unanimously on 8/14/24 to recommend approval. SWMP has been reviewed and approved by McMahon. See plans included in packet.

- b. Consideration of 2 Lot Certified Survey Map (CSM), portions of Parcels L-405 & L-408 by Town of Lawrence.

The CSM was created to allow for design of future utility access to the Milk Source property (L-401-1) behind Fabick. With the CSM in place and agreements with Nick Beno, the Town may install utilities through the property. The roadway is not part of any existing plans or project, but could be considered in conjunction with future plans for the Milk Source property. PZ voted unanimously on 8/14/24 to recommend approval. Plans included in packet.



WEST ELEVATION  
1/8" = 1'-0"



NEW BUILDING FOR VERHALEN, INC.  
TOWN OF LAWRENCE, WISCONSIN

THIS DRAWING IS AN INSTRUMENT OF SERVICE AND IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AGREEMENT WITH THE ARCHITECT.

ELEVATIONS

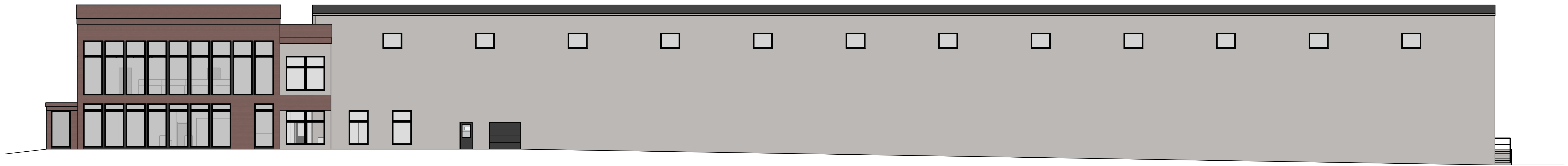
348 MAIN AVENUE DE PERE, WISCONSIN 54115  
PE: (920) 330-0500

C. RENIER ARCHITECTS, INC.

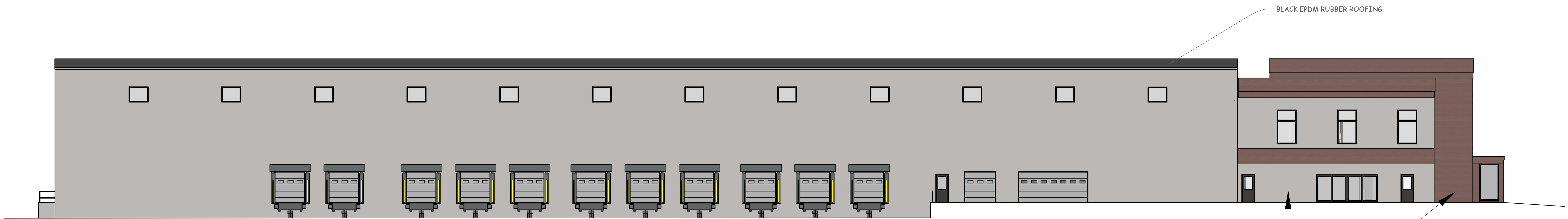
DATE:  
8/6/2024  
@ COPYRIGHT

SHEET  
A2.1  
PRO. NO.

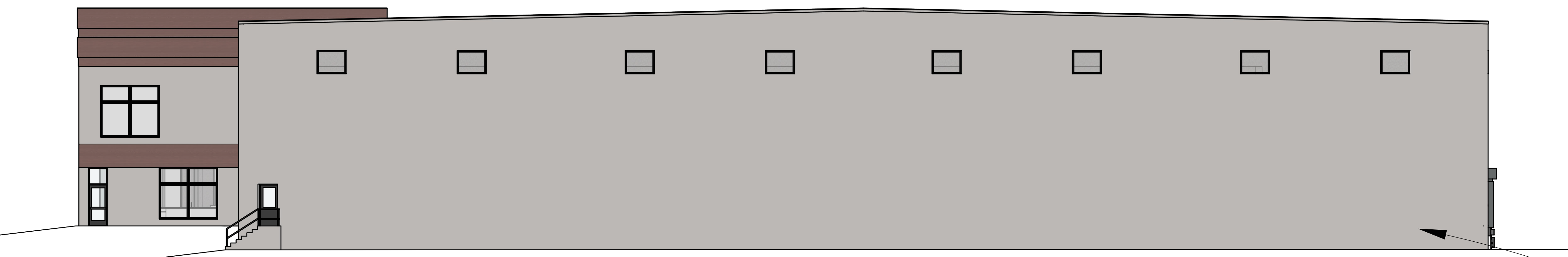




SOUTH ELEVATION  
3/32" = 1'-0"



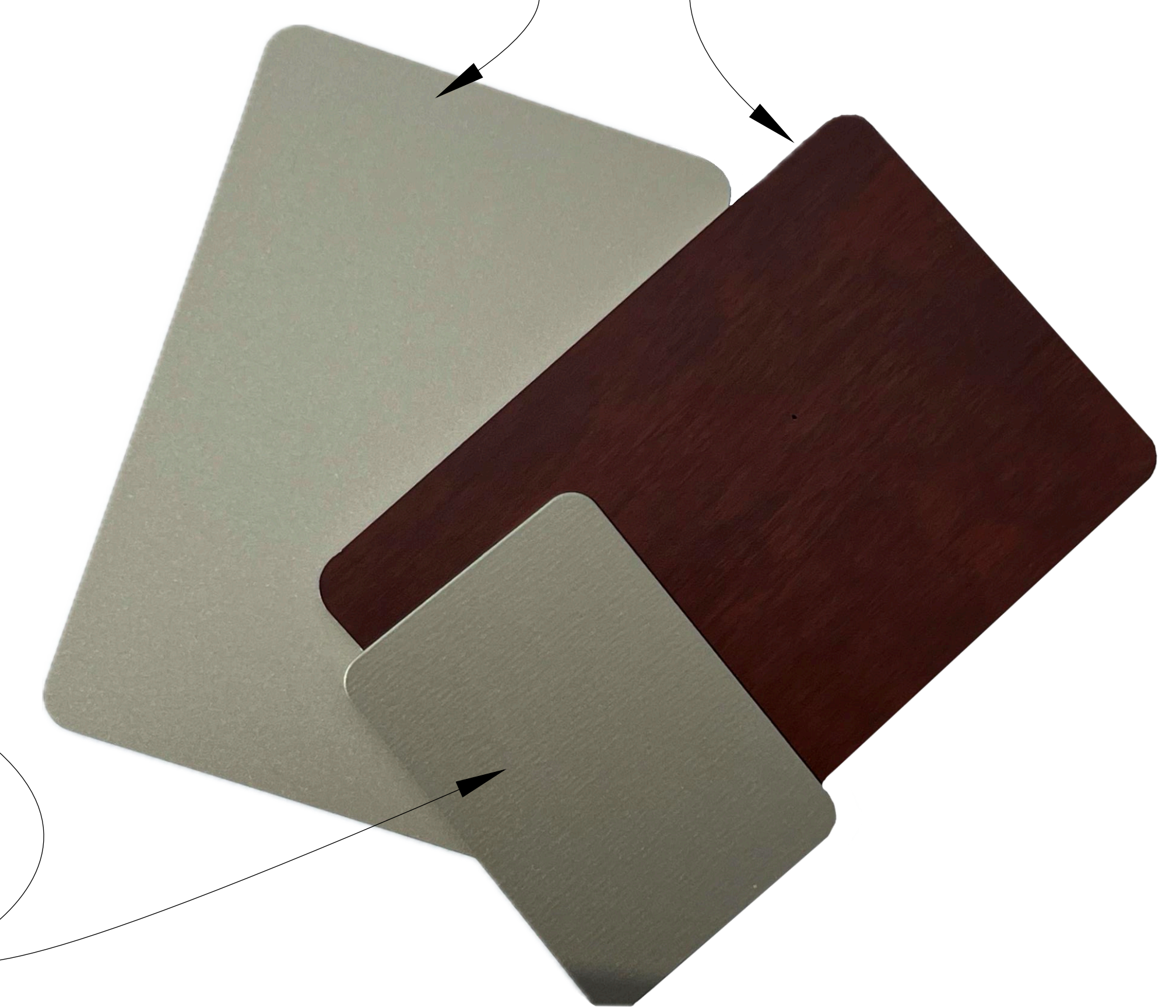
NORTH ELEVATION  
3/32" = 1'-0"



EAST ELEVATION  
3/32" = 1'-0"

REYNOBOND 4MM ACM COLOR=CHAMPAGNE MICA EXTERIOR OF OFFICE WALLS

REYNOBOND 4MM ACM COLOR=EMBALA BROWN EXTERIOR OF OFFICE WALLS



METL-SPAN ARCHITECTURAL INSULATED METAL PANEL,  
COLOR= CHAMPAGNE  
EXTERIOR OF WAREHOUSE WALLS

THIS DRAWING IS AN INSTRUMENT OF SERVICE AND IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AGREEMENT WITH THE ARCHITECT.

ELEVATIONS

348 MAIN AVENUE DE PERE, WISCONSIN 54115  
PE: (920) 330-0500

C. RENIER ARCHITECTS, INC.

DATE: 8/6/2024  
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SHEET A2.2

PRO. NO.



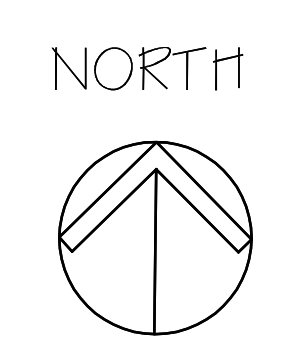
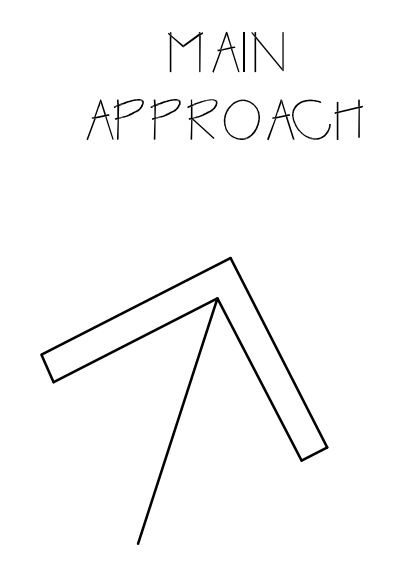
OVERALL MAIN FLOOR PLAN

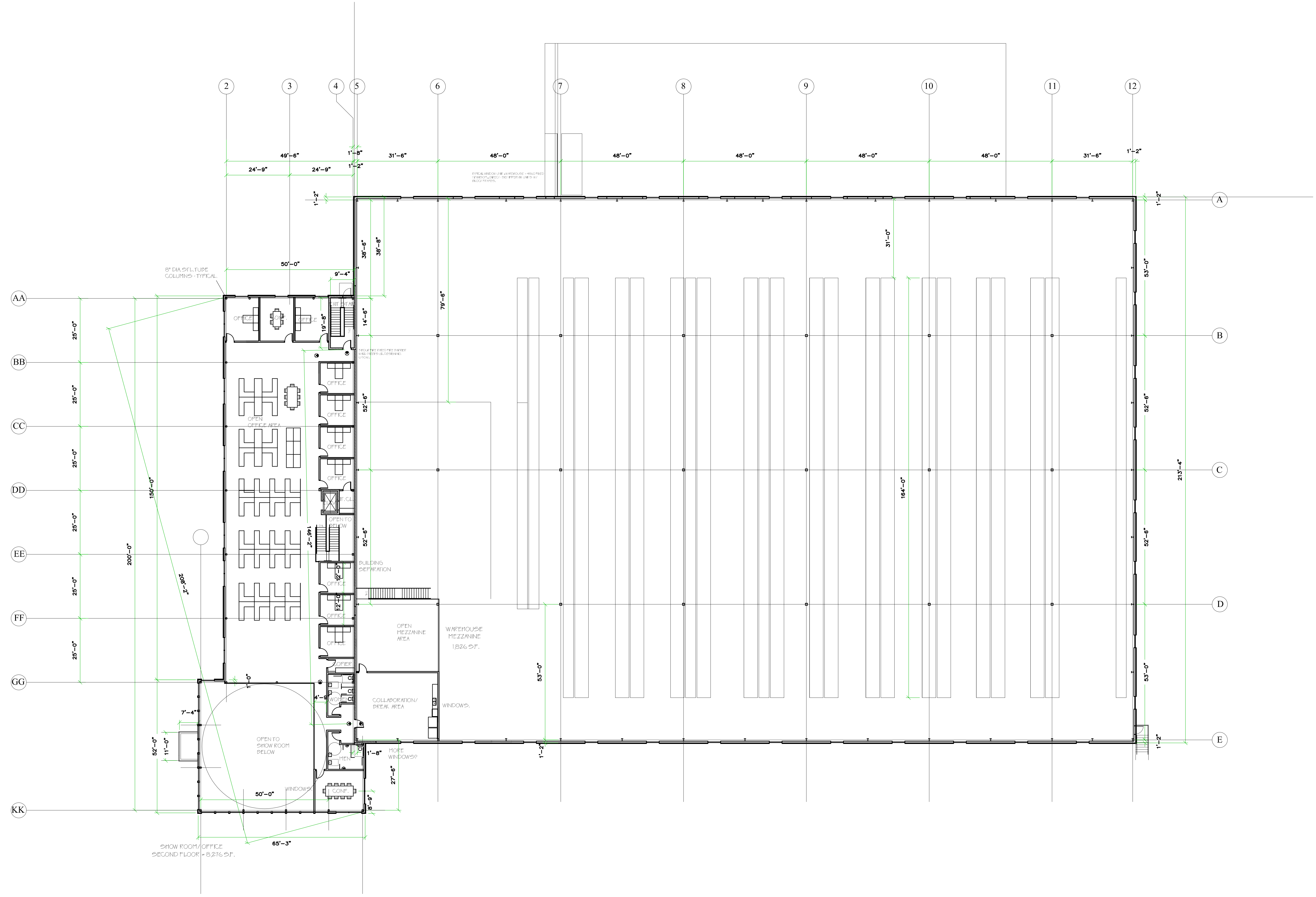
REVISED:



OVERALL MAIN FLOOR PLAN

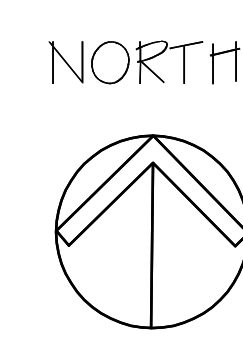
1/16" = 1'-0"





OVERALL SECOND FLOOR PLAN

1/16" = 1'-0"



REVISED:

NEW BUILDING FOR VERHALEN, INC.  
TOWN OF LAWRENCE, WISCONSIN

DRAWN: C.C.R.  
CHECKED: C.C.R.  
THIS DRAWING IS AN INSTRUMENT OF SERVICE IS THE PROPERTY OF THE ARCHITECT AND IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT.

OVERALL SECOND FLOOR PLAN

C. RENIER ARCHITECTS, INC.  
348 MAIN AVENUE  
DE PERE, WISCONSIN 54115  
PH: (920) 330-0600

C. RENIER ARCHITECTS, INC.

DATE:  
8/6/2024  
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SHEET  
A1.2

PROJ. NO.

**CERTIFIED SURVEY MAP SHEET 1 OF 7**

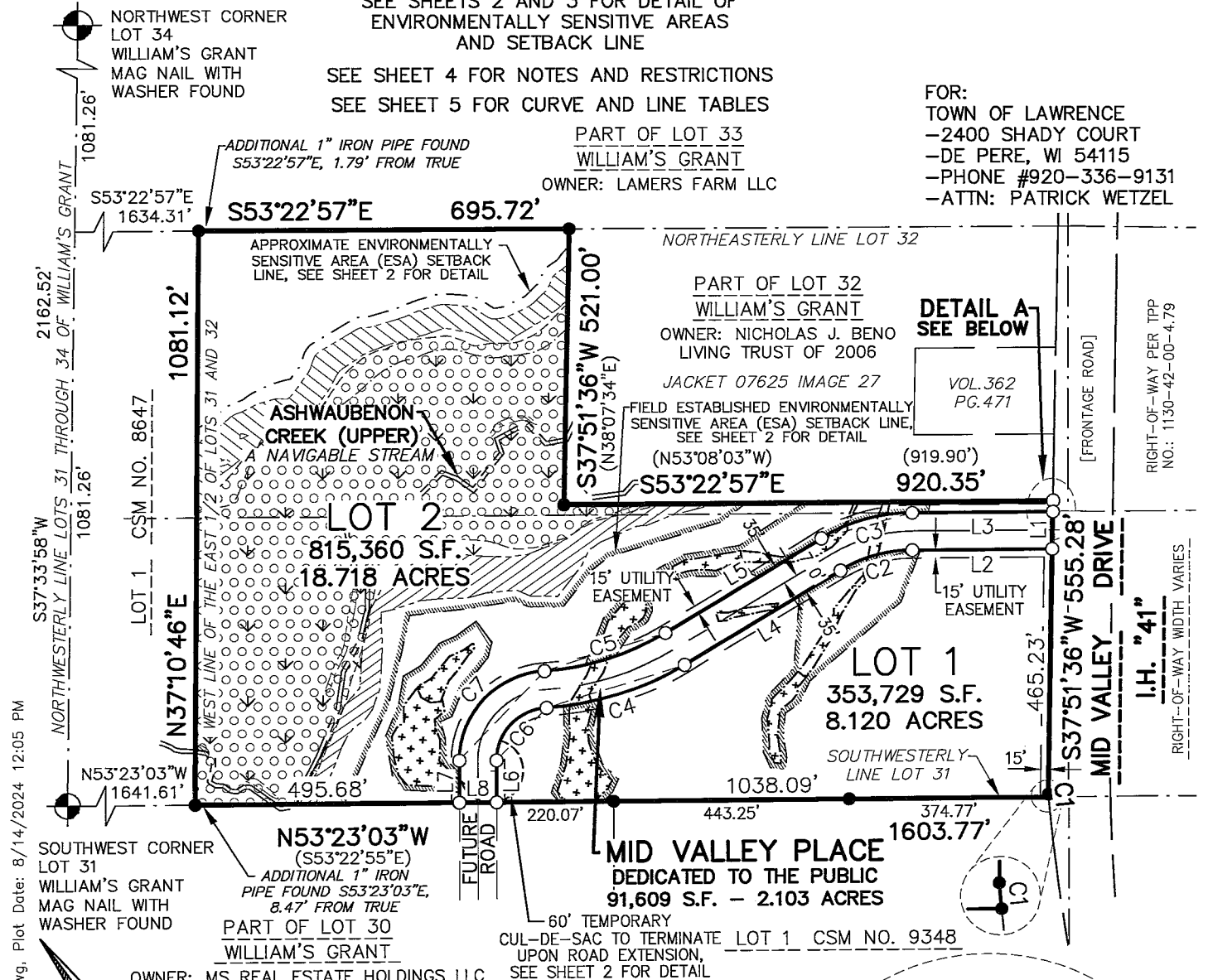
**PART OF LOTS 31 AND 32 OF THE RECORDED  
PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT,  
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.**

SEE SHEETS 2 AND 3 FOR DETAIL OF  
ENVIRONMENTALLY SENSITIVE AREAS  
AND SETBACK LINE

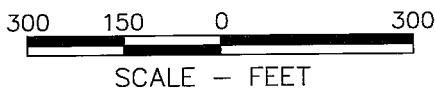
SEE SHEET 4 FOR NOTES AND RESTRICTIONS  
SEE SHEET 5 FOR CURVE AND LINE TABLES

FOR:  
TOWN OF LAWRENCE  
-2400 SHADY COURT  
-DE PERE, WI 54115  
-PHONE #920-336-9131  
-ATTN: PATRICK WETZEL

PART OF LOT 33  
WILLIAM'S GRANT  
OWNER: LAMERS FARM LLC

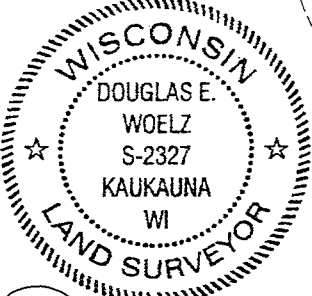


BEARINGS ARE REFERENCED TO THE  
NORTHWESTERLY LINE OF LOTS 31  
THROUGH 34, WHICH BEARS S37°33'58"W  
PER THE WISCONSIN COUNTY COORDINATE  
SYSTEM FOR BROWN COUNTY

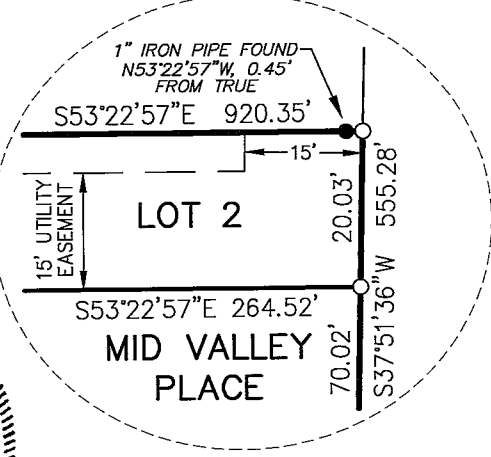


**LEGEND**

- - 1.315" O.D. X 18" IRON PIPE WEIGHING 1.68 LBS./LINEAL FT. SET WITH CAP
- - 1.315" O.D. IRON PIPE FOUND
- ⊙ - CERTIFIED LAND CORNER BROWN COUNTY
- S.F. - SQUARE FEET
- ( ) - RECORDED BEARING AND/OR DISTANCE
- [Pattern] - FLOODPLAIN, ZONE A, SHOWN PER FEMA MAP NO. 55009C0243F, WITH AN EFFECTIVE DATE OF AUGUST 18, 2009
- [Pattern] - ENVIRONMENTALLY SENSITIVE AREA (ESA) STEEP SLOPES OF 20% OR GREATER PER BROWN COUNTY GIS MAPPING
- [Pattern] - ENVIRONMENTALLY SENSITIVE AREA (ESA) STEEP SLOPES OF 20% OR GREATER, FIELD LOCATED
- [Pattern] - APPROXIMATE AREA OF WETLANDS
- [Pattern] - WETLANDS DELINEATED BY STACEY CAPLAN OF McMAHON ASSOCIATES DATED APRIL 23, 2024
- [Pattern] - FIELD ESTABLISHED ENVIRONMENTALLY SENSITIVE AREA (ESA) SETBACK LINE



*Douglas E. Woelz*  
8-14-2024



**McMAHON**  
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.  
1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM  
DRAFTED BY: AMY M. SEDLAR

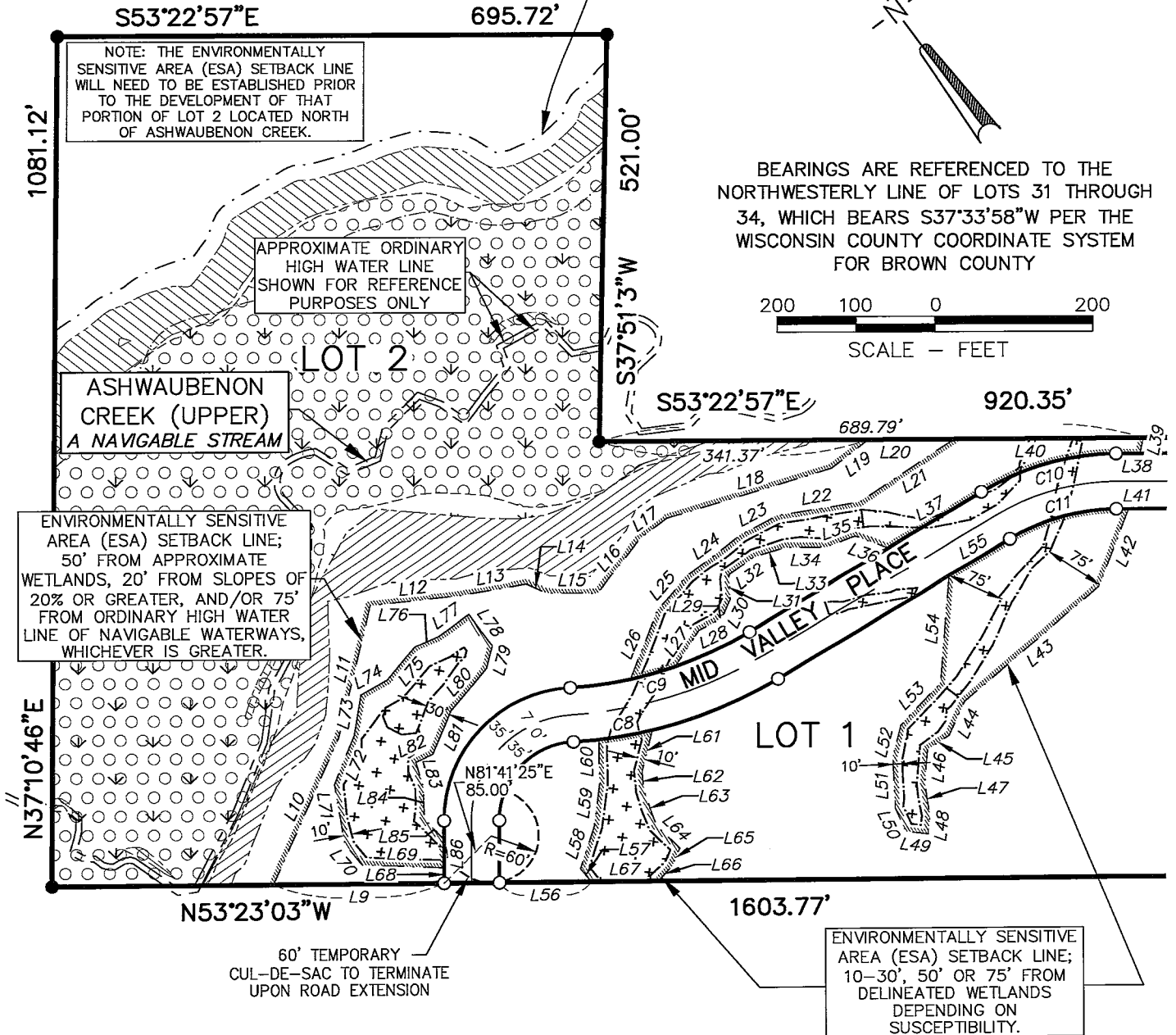
osedlar, W:\PROJECTS\0017\092300310\CADD\Civil3D\Survey Documents\CSM\BenoTrust\_CSM.dwg, Plot Date: 8/14/2024 12:05 PM

**CERTIFIED SURVEY MAP**

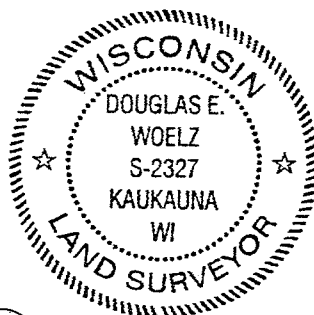
SHEET 2 OF 7

**PART OF LOTS 31 AND 32 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.**

APPROXIMATE ENVIRONMENTALLY SENSITIVE AREA (ESA) SETBACK LINE; 50' FROM APPROXIMATE WETLANDS, 20' FROM SLOPES OF 20% OR GREATER, AND/OR 75' FROM ORDINARY HIGH WATER LINE OF NAVIGABLE WATERWAYS, WHICHEVER IS GREATER.



SEE SHEET 3 FOR LINE AND CURVE TABLE OF THE FIELD ESTABLISHED ENVIRONMENTALLY SENSITIVE AREA SETBACK LINE



*Douglas E. Woelz*  
8-14-2024

**CERTIFIED SURVEY MAP**

SHEET 3 OF 7

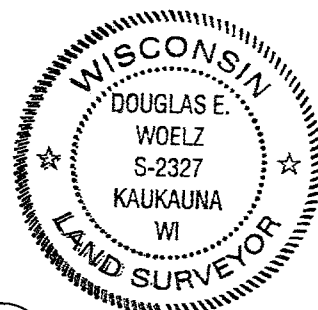
PART OF LOTS 31 AND 32 OF THE RECORDED PLAT OF THE SUBDIVISION OF  
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

ESA LINE TABLE		
LINE	DIRECTION	LENGTH
L9	N53°23'03"W	216.04'
L10	N60°41'56"E	204.43'
L11	N50°11'43"E	173.79'
L12	S59°35'47"E	112.74'
L13	N62°15'42"W	87.18'
L14	S30°14'21"E	27.78'
L15	N52°33'41"W	64.77'
L16	N74°58'10"E	85.89'
L17	N89°36'01"E	43.17'
L18	N69°47'22"W	218.28'
L19	N89°15'29"E	58.97'
L20	S53°22'57"E	109.10'
L21	N86°32'52"W	143.45'
L22	S62°27'35"E	106.40'
L23	S80°47'20"E	51.55'
L24	N89°40'42"E	88.22'
L25	N77°28'16"E	54.78'
L26	N58°17'33"E	94.11'
L27	N69°47'13"E	55.19'
L28	S80°22'49"E	25.37'
L29	S81°52'12"W	12.59'
L30	S61°15'37"W	19.89'
L31	S34°11'39"W	30.94'
L32	N88°53'15"W	39.11'
L33	N70°06'53"W	40.83'
L34	N53°23'20"W	52.16'
L35	N72°59'31"W	39.52'

ESA LINE TABLE		
LINE	DIRECTION	LENGTH
L36	S33°32'31"E	44.57'
L37	N84°04'03"W	137.57'
L38	N53°22'57"W	30.37'
L39	S47°58'05"W	20.43'
L40	S53°22'57"E	239.31'
L41	S53°22'57"E	15.32'
L42	N57°42'57"E	103.72'
L43	S86°10'27"W	225.82'
L44	N61°02'52"E	47.70'
L45	N86°33'18"W	32.50'
L46	N42°08'15"E	43.76'
L47	N27°42'32"E	41.29'
L48	S42°42'34"W	23.97'
L49	S46°10'09"E	27.82'
L50	N12°15'53"E	32.81'
L51	N34°26'24"E	65.21'
L52	N50°27'29"E	42.29'
L53	S79°55'15"W	73.97'
L54	N41°21'58"E	136.66'
L55	S84°04'03"E	89.98'
L56	S53°23'03"E	116.17'
L57	N01°07'24"W	21.54'
L58	N54°44'13"E	56.99'
L59	N44°04'51"E	55.73'
L60	N35°43'12"E	55.41'
L61	S50°34'57"W	54.89'
L62	S31°25'46"W	24.74'

ESA LINE TABLE		
LINE	DIRECTION	LENGTH
L63	S17°25'53"W	46.99'
L64	S08°59'48"E	41.69'
L65	S60°48'09"W	26.06'
L66	S79°01'54"W	24.87'
L67	N53°23'03"W	85.50'
L68	N36°47'38"E	19.74'
L69	N50°48'01"W	103.51'
L70	N02°26'20"W	34.50'
L71	N26°52'33"E	77.14'
L72	N58°44'16"E	67.06'
L73	N46°18'47"E	53.28'
L74	S83°22'06"E	38.64'
L75	N76°47'44"E	54.52'
L76	S76°47'32"E	32.57'
L77	S88°57'01"E	47.39'
L78	S00°19'14"W	49.70'
L79	S51°04'07"W	29.47'
L80	S76°35'28"W	71.10'
L81	S59°12'54"W	59.93'
L82	N78°43'13"W	23.76'
L83	S20°33'33"W	32.59'
L84	S34°55'50"W	40.40'
L85	S05°28'55"E	37.17'
L86	S36°47'38"W	35.74'

ESA CURVE TABLE					
CURVE	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH
C8	570.00'	006°55'19"	68.86'	S63°12'08"E	68.82'
C9	500.00'	006°44'27"	58.83'	S68°44'28"E	58.79'
C10	335.00'	030°41'06"	179.41'	S68°43'30"E	177.27'
C11	265.00'	030°41'06"	141.92'	S68°43'30"E	140.23'



*Douglas E. Woelz*  
8-14-2024



**CERTIFIED SURVEY MAP**

SHEET 4 OF 7

**PART OF LOTS 31 AND 32 OF THE RECORDED PLAT OF THE SUBDIVISION OF  
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.**

AN APPROXIMATE ENVIRONMENTALLY SENSITIVE AREA (ESA) SETBACK LINE HAS BEEN SHOWN OVER THE NORTHERLY PORTION OF LOT 2 DUE TO THE ACCESS LIMITATIONS AND LAND TOPOGRAPHY. PRIOR TO ANY DEVELOPMENT TAKING PLACE AT OR NEAR THE APPROXIMATE ESA SETBACK LINE WILL REQUIRE AN OFFICIAL WETLAND DELINEATION AND A FIELD SURVEY TO ACCURATELY LOCATE THE ESA LIMITS TO BE ESTABLISHED BY SETBACKS FROM NAVIGABLE STREAMS, STEEP SLOPES OF 20% OR GREATER, WETLANDS DEPENDING ON SUSCEPTIBILITY AND FLOODWAYS AS DEFINED IN THE 2040 BROWN COUNTY URBAN SERVICE AREA WATER QUALITY PLAN.

A SHORELAND PERMIT FROM THE BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE IS REQUIRED FOR LOTS 1 AND 2 PRIOR TO CONSTRUCTION, FILL OR GRADING ACTIVITY WITHIN 300 FEET OF A STREAM.

LOTS 1 AND 2 INCLUDE WETLAND AREAS THAT MAY REQUIRE PERMITS FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, ARMY CORP OF ENGINEERS, BROWN COUNTY PLANNING COMMISSION, OR THE BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE PRIOR TO ANY DEVELOPMENT ACTIVITY.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES.

THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER LINE SHALL BE THE POINT ON THE BANK OF THE NAVIGABLE STREAM UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER RECOGNIZED CHARACTERISTICS.

ANY LAND BELOW THE ORDINARY HIGH WATER LINE OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION.

WDNR NOTES:

LOTS 1 AND 2 HAVE MAPPED WETLANDS AND/OR WETLAND INDICATOR SOILS PRESENT. IF THE CURRENT OR FUTURE LANDOWNER HAS PLANS FOR LAND DISTURBANCE, CONSTRUCTION WORK, GRADING/FILLING, ETC., THE FIRST STEP IS FOR THE LANDOWNER TO HIRE A WETLAND PROFESSIONAL TO REVIEW THE AREA FOR THE PRESENCE OF WETLANDS. A PROJECT THAT RESULTS IN FILLING OF WETLANDS (THROUGH LAND DISTURBING ACTIVITIES) WILL NEED TO COMPLY WITH WETLAND REGULATIONS. FOR MORE INFORMATION ON WETLANDS, PLEASE VISIT [HTTP://DNR.WI.GOV/TOPI/WATERWAYS/CONSTRUCTION/WETLANDS.HTML](http://DNR.WI.GOV/TOPI/WATERWAYS/CONSTRUCTION/WETLANDS.HTML).

A PUBLIC (NAVIGABLE) WATERWAY MAY EXIST ON/WITHIN 500 FT OF THE PROPERTY. PERMITS MAY BE REQUIRED FOR PROPOSED PROJECTS IN/AROUND A PUBLIC WATERWAY. FOR MORE INFORMATION ON WATERWAY ACTIVITIES, PLEASE VISIT THE DEPARTMENT'S HOMEPAGE ON WETLAND/WATERWAY ACTIVITIES AT [HTTP://DNR.WI.GOV/TOPI/WATERWAYS/](http://DNR.WI.GOV/TOPI/WATERWAYS/).

FOR PLANNED LAND DISTURBANCES OVER 1 ACRE, PLEASE VISIT [HTTP://DNR.WI.GOV/TOPI/STORMWATER/](http://DNR.WI.GOV/TOPI/STORMWATER/) TO LEARN IF YOU NEED A STORM WATER CONSTRUCTION SITE PERMIT.

FOR FEDERAL WETLAND REGULATIONS, PLEASE CONTACT THE ARMY CORPS OF ENGINEERS AT 920-448-2824 TO LEARN IF A FEDERAL WETLAND APPROVAL IS REQUIRED FOR SITE DEVELOPMENT.

RESTRICTIVE COVENANTS:

ESA:

LOTS 1 AND 2 CONTAIN AN ENVIRONMENTALLY SENSITIVE AREA (ESA) AS DEFINED IN THE 2040 BROWN COUNTY URBAN SERVICE AREA WATER QUALITY PLAN. THE ESA INCLUDES: WETLANDS, ALL LAND WITHIN 50 FEET OF APPROXIMATE WETLANDS, 10-30 FEET, 35 FEET, 50 FEET OR 75 FEET FROM DELINEATED WETLANDS DEPENDING ON SUSCEPTIBILITY; FLOODWAY, ALL LAND WITHIN 30 FEET OF THE FLOODWAY; NAVIGABLE WATERWAYS, ALL LAND WITHIN 75 FEET OF THE ORDINARY HIGH WATER LINE OF NAVIGABLE WATERWAYS; STEEP SLOPES OF 20% OR GREATER ASSOCIATED WITH ANY AFOREMENTIONED WATER OR NATURAL RESOURCE FEATURES, ALL LANDS WITHIN 20 FEET FROM TOP AND BOTTOM OF STEEP SLOPES; ANY LAND DISTURBING ACTIVITIES ARE RESTRICTED IN THE ESA UNLESS AMENDMENTS ARE APPROVED BY THE BROWN COUNTY PLANNING COMMISSION AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

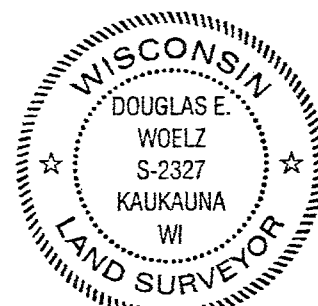
LOT DRAINAGE: THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER. GRADING ACTIVITIES WITHIN ESA AND ESA SETBACK AREAS ARE RESTRICTED UNLESS AN ESA AMENDMENT IS APPROVED BY THE BROWN COUNTY PLANNING COMMISSION, OR GRADING IS COMPLETED AS PART OF AN APPROVED GRADING AND STORMWATER MANAGEMENT PLAN.

NOTES

THIS CSM IS ALL OF PARCEL NOS. L-405 AND L-408.

THE PROPERTY OWNER OF RECORD IS  
NICHOLAS J. BENO LIVING TRUST OF 2006.

THIS PROPERTY IS CONTAINED WHOLLY WITHIN  
LANDS DESCRIBED IN DOCUMENT NO. 2260723.



*Douglas E. Woelz*  
8-14-2024

**CERTIFIED SURVEY MAP**

SHEET 5 OF 7

PART OF LOTS 31 AND 32 OF THE RECORDED PLAT OF THE SUBDIVISION OF  
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

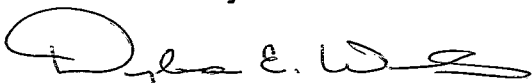
**SURVEYOR'S CERTIFICATE**

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S-2327, certify that I have surveyed, divided and mapped part of Lots 31 and 32 of the recorded plat of the Subdivision of The William's Grant, Town of Lawrence, Brown County, Wisconsin containing 1,260,698 square feet (28.941 acres) of land more or less and described as follows:  
Commencing at the Northwest corner of Lot 34 of said recorded plat of the Subdivision of The William's Grant; Thence S37°33'58"W, 1081.26 feet along the Northwesterly line of Lots 31 through 34 of said Subdivision of The William's Grant to the Northwest corner of Lot 32 of said plat; Thence S53°22'57"E, 1634.31 feet along the Northeasterly line of said Lot 32 and the Northeasterly line of Certified Survey Map No. 8647 recorded as Document No. 2738705 in Volume 61 of Certified Survey Maps on Pages 169-171, to the Northeast corner of said Certified Survey Map No. 8647 and the Point of Beginning; Thence continuing S53°22'57"E, 695.72 feet along the Northeasterly line of said Lot 32 to the Northwest corner of lands described in Jacket 07625 Image 27; Thence S37°51'36"W (recorded as N38°07'34"E), 521.00 feet along the Northwesterly line of said lands described in Jacket 07625 Image 27 to the Southwest corner thereof; Thence S53°22'57"E, 920.35 feet (recorded as N53°08'03"W, 919.90') along the Southwesterly line of said lands to the Northwesterly right-of-way line Mid Valley Drive (frontage road to I.H. "41"); Thence S37°51'36"W, 555.28 feet along said Northwesterly right-of-way line to the start of a 3929.83 foot radius curve to the left; Thence 5.00 feet continuing along said Northwesterly right-of-way line being the arc of said curve having a 5.00 foot chord which bears S31°41'22"W, to a point on the Southwesterly line of Lot 31 of said Subdivision of The William's Grant and the Northeast corner of Certified Survey Map No. 9348 recorded as Document No. 2972128; Thence N53°23'03"W, 1603.77 feet along the Northeasterly line of said Certified Survey Map No. 9348 and the Southwesterly line of said Lot 31 to the Southeast corner of said Certified Survey Map No. 8647; Thence N37°10'46"E, 1081.12 feet along the West line of the East 1/2 of Lots 31 and 32 of said Subdivision of The William's Grant, also being the Southeasterly line of said Certified Survey Map to the Northeast corner thereof and the Point of Beginning.

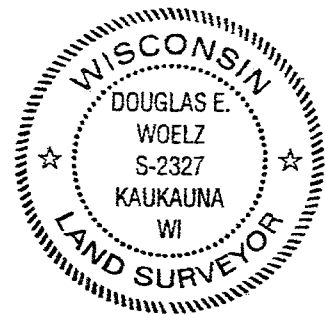
That I have made this survey by the direction of the Nicholas J. Beno Living Trust of 2006 being the Owner of said lands.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes, Town of Lawrence and Brown County Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this 14<sup>th</sup> day of August, 2024.



Douglas E. Woelz, WI Professional Land Surveyor S-2327



LINE TABLE			LINE TABLE		
LINE	DIRECTION	LENGTH	LINE	DIRECTION	LENGTH
L1	S37°51'36"W	70.02'	L5	S84°04'03"E	342.65'
L2	S53°22'57"E	263.00'	L6	S36°47'38"W	79.65'
L3	S53°22'57"E	264.52'	L7	N36°47'38"E	79.87'
L4	S84°04'03"E	342.65'	L8	S53°23'03"E	70.00'

CURVE TABLE							
CURVE	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT IN	TANGENT OUT
C1	3929.83'	000°04'23"	5.00'	S31°41'22"W	5.00'	S31°43'33"W	S31°39'11"W
C2	265.00'	030°41'06"	141.92'	S68°43'30"E	140.23'	S84°04'03"E	S53°22'57"E
C3	335.00'	030°41'06"	179.41'	S68°43'30"E	177.27'	S84°04'03"E	S53°22'57"E
C4	570.00'	027°34'49"	274.38'	S70°16'38"E	271.74'	S56°29'14"E	S84°04'03"E
C5	500.00'	027°34'49"	240.68'	S70°16'38"E	238.37'	S56°29'14"E	S84°04'03"E
C6	100.00'	086°43'08"	151.35'	N80°09'12"E	137.31'	N36°47'38"E	S56°29'14"E
C7	170.00'	086°43'08"	257.30'	N80°09'12"E	233.43'	N36°47'38"E	S56°29'14"E





CERTIFIED SURVEY MAP

SHEET 7 OF 7

PART OF LOTS 31 AND 32 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

OWNER CERTIFICATE

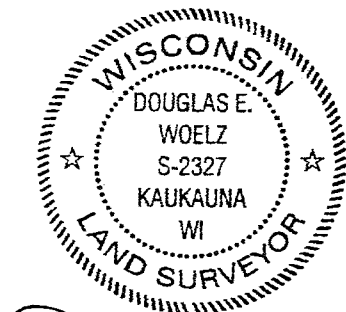
Nicholas J. Beno Living Trust of 2006, as Owner, I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, dedicated and mapped as represented on this Certified Survey Map. I also certify that this Certified Survey Map is required to be submitted to the following for approval: Town of Lawrence and Brown County

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Nicholas J. Beno, Trustee  
Nicholas J. Beno Living Trust of 2006

State of Wisconsin )  
 )ss  
 \_\_\_\_\_ County)

Personally appeared before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named person(s) to me known to be the person(s) who executed the foregoing instrument, and acknowledged the same.



*Douglas E. Woelz*  
8-14-2024

\_\_\_\_\_  
Notary Public

\_\_\_\_\_ County, Wisconsin

My commission expires \_\_\_\_\_

UTILITY EASEMENT PROVISIONS:

An easement for electric, natural gas, and communications service is hereby granted by Nicholas J. Beno Living Trust of 2006, Grantor, to Wisconsin Public Service Corporation, a Wisconsin corporation, Grantee Wisconsin Bell Inc., d/b/a AT&T Wisconsin, a Wisconsin Corporation, Grantee Brown County C-Lec, LLC, Grantee Charter Telecommunications Operating, LLC, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

V I L L A G E O F  
**HOBART**  
 GREATNESS IS GROWING  
**MEMORANDUM**



**TO:** Hobart Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Municipal Court Proposals  
**DATE:** June 18<sup>th</sup> 2024

**BACKGROUND**

I am bringing forth a number of judiciary proposals for the Board to consider that I believe will accomplish the following goals:

- Bring the municipal court judge’s salary more in line with the average for Brown County municipal judges.
- Provide a new location for the court to reduce the parking pressure at the Village office and provide a safer venue for the court.
- Place the court in a position to be open to add additional jurisdictions in the future.

**PROPOSED MUNICIPAL JUDGE SALARY**

The current salary for the Municipal Court judge is \$7,000.00 per year. The following table is a comparison of the salaries of municipal judges in the Brown County area:

<b>COURT NAME</b>	<b>JUDGE SALARY</b>	<b>TOTAL CASES</b>	<b>NET COURT INCOME</b>	<b>DATE CASE INFO LAST UPDATED</b>
Allouez	\$14,000	474	\$50,102.00	2022
Ashwaubenon	24,333	1,960	202,408.00	2022
Bellevue	13,000	1,048	115,933.00	2022
Brown County Joint Municipal Court	4,025	360	26,420.00	2022
Denmark	2,500	100	0.00	2019
De Pere	23,370	2,784	356,775.00	2022
Gillett	3,480	95	11,140.00	2021
Hobart-Lawrence	8,400	1,374	121,404	2022
Howard	14,000	1,152	120,422	2022
Pulaski	11,686	214	21,181	2022
Seymour	6,300	220	31,224	2022
Suamico Area Joint Court	15,000	734	80,744	2022
Wrightstown		495	33,162	2022
<b>AVERAGE</b>	<b>11,675</b>	<b>846</b>	<b>* 97,576</b>	

\* - Denmark not included in the net court income average due to lack of data

Based on the above data, I would claim that the salary for the Municipal Court judge needs to be adjusted to bring more in alignment with the average. I am proposing the following salary adjustment: The annual salary for the judge be increased by \$1,000 per year in the 2025, 2026 and 2027 budgets, resulting in annual salaries as follows: 2025 - \$9,400; 2026 - \$10,400; 2027 - \$11,400

**PROPOSED RELOCATION OF COURT**

The court has taken several procedural moves in the past year to improve its efficiency – the most noticeable being the scheduling of the court on two separate dates per month. That said, there are still times when the size of the docket causes parking problems at the Village Office, as well as overcrowding in the building itself. There is no reasonable

expectation that the court could ever entertain the addition of more jurisdictions, in essence creating a regional municipal court, at its current location.

With those observations in mind, I am proposing the Village Board, in agreement with the Town of Lawrence, approve the relocation of the municipal court operations to the new Fire Station on South Pine Tree Road. This move, if approved by the required authorities, would take place sometime in 2025.

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**PROPOSED MOTION**

*To approve the increase of the Municipal Court Judge's salary by \$1,000 per year in 2025, 2026 and 2027, and to support the relocation of the current court operations from the Hobart Village Office to the Hobart Fire Station on South Pine Tree Road, at a future date to be determined, and to forward these proposals to the Town of Lawrence for action.*

# **HOBART/LAWRENCE**

## **POLICE DEPARTMENT**

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2990 S. Pine Tree Rd.  
Hobart, WI 54155  
Phone 920-869-3800  
fax: 920-869-2048

*Michael Renkas*  
Chief



**TO:** Town of Lawrence Board  
**FROM:** Michael Renkas, Chief of Police  
**RE:** Updated Hobart-Lawrence Police Department Compensation Plan and Program/Career Development  
**DATE:** 8/26/2024

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### **BACKGROUND**

The Village of Hobart Employee Manual is the document that governs the police department benefits. For additional historical context, the department has never followed the Town of Lawrence handbook or benefits packages. While having officers fall under the Hobart manual is not incorrect, numerous sections specifically exclude the police department in how benefits, compensation, and other practices are administered. The purpose of creating a stand-alone Personnel Manual for the police department is to ensure department members know what is expected of them to reduce misunderstanding, promote uniformity of policy/procedure throughout the department, and provide employees with a clear outline of employee benefits. This document serves to enhance and provide clarification regarding the Village of Hobart's Employee Manual in those areas referencing the police department. The department also utilizes specific policies and procedures that have been created as well as the Joint Police Commission's Rules and Regulations as guides for organizational operations.

A section of this manual discusses a change to the existing pay scale. Maintaining a strong salary structure is imperative for any organization. It is recommended that any structure should be evaluated every three to five years to ensure we are aligned with our community's needs and the labor market. Our salary structure has not been reevaluated, besides yearly adjustments, for a very long time. Typically, pay raises have been provided to the top earning officers based on Village of Hobart cost of living adjustments. As such, a scale that provides an employee with a 26% increase over three years has been developed; however, this doesn't mean that officers remain stagnant as cost of living adjustments are added uniformly to the top amount year after year. This creates an additional jump raise between year two and three when officers currently "max" on the pay scale. Updating the existing scale to have a clear and consistent pay progression over seven years is in keeping with most police departments in the state. A scale like this, with some increase, allows for us to remain competitive in the existing labor market for law enforcement, as well as provides additional rewards to motivate employees over a longer period in a manner that is fair and equitable to all.

Another section of this manual discusses a Career Develop Program. This program is designed to enhance job satisfaction by offering opportunities for professional enrichment and growth for each individual officer. The program provides officers with the opportunity to acquire valuable professional experience by performing duties outside the scope of those associated with the basic patrol officer position. Officers who fulfill these additional duties and responsibilities at a high level will be eligible for recognition and additional compensation. This program also includes tuition reimbursement for continuing education. Continuing one's formal education represents an alternate means of professional enrichment and growth.

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**2025 IMPACT ON EXISTING POLICE OFFICERS (NON-CONTRACTUAL EMPLOYEES)**

EMPLOYEE	HIRE DATE	2024 SALARY	2024 HOURLY SALARY	2025 SALARY	2025 HOURLY SALARY	% CHANGE
Vacant (A)	--	--	--	\$91,436.18	\$41.87	--
Randy Radloff (A)	10/2/2012	\$84,389.76	\$38.64	\$91,436.18	\$41.87	8.4%
Dan Van Lanen	6/18/2002	\$81,790.80	\$37.45	\$87,082.08	\$39.87	6.5%
Jeff Kola	10/2/2012	\$81,790.80	\$37.45	\$87,082.08	\$39.87	6.5%
* Chris Tremel	4/7/2014	\$91,422.24	\$38.64	\$87,082.08	\$39.87	-4.7%
Sam Schroeder	4/20/2015	\$81,790.80	\$37.45	\$87,082.08	\$39.87	6.5%
Jon Radke	6/27/2016	\$81,790.80	\$37.45	\$85,408.32	\$38.34 /\$39.87	4.4%
George Peterson	2/28/2019	\$81,790.80	\$37.45	\$83,410.60	\$37.45 /\$38.34	2%
* Sarah Manning	2/28/2019	\$84,711.90	\$37.45	\$79,438.66	\$37.45 /\$38.34	-6.2%
Ian Schiefelbein	12/14/2019	\$81,790.80	\$37.45	\$81,865.62	37.45 /\$38.34	0.0%
** Zachary Cambray	5/8/2020	\$77,896.00	\$37.45	\$77,896.00	\$37.45	0.0%
*** Mark Stary	7/5/2022	\$81,790.80	\$37.45	\$81,790.80	\$37.45	0.0%
*** Brock Peters	12/14/2023	\$64,755.60	\$29.65	\$81,790.80	\$37.45	26.3%

Salaries are calculated based on anniversary date and are approximate.

\* Receives an additional 182 hours of Comp due to canine handler role – Changed from 2024 all hours were Paid.

\*\* - School Resource Officer (2080 hours) – Not Calculated – 85% West De Pere Reimbursement & 50% Pulaski Reimbursement

\*\*\* - Enhanced salary due to Lateral Transfer Program adopted by Village Board in 2024 (Stary and Peters are considered in Year Four of pay schedule)

(A) – Current Administrative positions

**2026 IMPACT ON EXISTING POLICE OFFICERS (NON-CONTRACTUAL EMPLOYEES)**

EMPLOYEE	HIRE DATE	2025 SALARY	20245 HOURLY SALARY	2026 SALARY	2026 HOURLY SALARY	% CHANGE
Vacant (A)	--	--	--	\$91,436.18	\$41.87	--
Randy Radloff (A)	10/2/2012	\$84,389.76	\$38.64	\$91,436.18	\$41.87	0.0%
Dan Van Lanen	6/18/2002	\$87,082.08	\$39.87	\$87,082.08	\$39.87	0.0%
Jeff Kola	10/2/2012	\$87,082.08	\$39.87	\$87,082.08	\$39.87	0.0%
* Chris Tremel	4/7/2014	\$87,082.08	\$39.87	\$87,082.08	\$39.87	0.0%
Sam Schroeder	4/20/2015	\$87,082.08	\$39.87	\$87,082.08	\$39.87	0.0%
Jon Radke	6/27/2016	\$85,408.32	\$38.34 /\$39.87	\$87,082.08	\$39.87	2%
George Peterson	2/28/2019	\$83,410.60	\$37.45 /\$38.34	\$86,567.07	\$38.34 /\$39.87	3.8%
* Sarah Manning	2/28/2019	\$79,438.66	\$37.45 /\$38.34	\$82,440.00	\$38.34 /\$39.87	3.8%
Ian Schiefelbein	12/14/2019	\$81,865.62	37.45 /\$38.34	\$83,863.08	\$38.34 /\$39.87	2.4%
** Zachary Cambray	5/8/2020	\$77,896.00	\$37.45	\$79,035.20	\$37.45 /\$38.34	1.5%
*** Mark Stary	7/5/2022	\$81,790.80	\$37.45	\$81,790.80	\$37.45	0.0%

*** Brock Peters	12/14/2023	\$81,790.80	\$37.45	\$81,790.80	\$37.45	0.0%
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**2025 IMPACT ON EXISTING EMPLOYEES WITH CONTRACT**

The Department has two (2) employees with employment contract (Police Chief and Police Captain)

EMPLOYEE	HIRE DATE (YRS OF SERVICE)	2024 SALARY	2024 HOURLY SALARY	2025 SALARY	2025 HOURLY SALARY	% CHANGE
Michael Renkas (A)	4/18/2022 (2)	\$103,000.00	\$49.52	\$111,652.00	\$53.68	8.4%
Brent Olson (A)	3/1/2023 (1)	\$92,560.00	\$44.50	100,335.04	\$48.24	8.4%

**IMPACT ON EXISTING EMPLOYEES - CAREER DEVELOPMENT PROGRAM**

EMPLOYEE	HIRE DATE (YRS OF SERVICE)	2025 SALARY	2025 HOURLY SALARY	% INCENTIVE QUALIFIED	BONUS WAGE INCENTIVE
Vacant (A)	--	\$91,436.18	\$41.87	0	-
Randy Radloff (A)	10/2/2012 (12)	\$91,436.18	\$41.87	3	\$2,743.09
Dan Van Lanen	6/18/2002 (22)	\$87,082.08	\$39.87	3	\$2,612.46
Jeff Kola	10/2/2012 (12)	\$87,082.08	\$39.87	3	\$2,612.46
Chris Tremel	4/7/2014 (10)	\$87,082.08	\$39.87	2.5	\$2,177.10
Sam Schroeder	4/20/2015 (9)	\$87,082.08	\$39.87	2.5	\$2,177.10
Jon Radke	6/27/2016 (8)	\$87,082.08	\$39.87	2.5	\$2,177.10
George Peterson	2/28/2019 (6)	\$81,790.80	\$37.45	2	\$1,741.64
Sarah Manning	2/28/2019 (6)	\$77,896.00	\$37.45	2	\$1,741.64
Ian Schiefelbein	12/14/2019 (6)	\$81,790.86	\$37.45	DNQ	DNQ
Zachary Cambray	5/8/2020 (5)	\$77,896.00	\$37.45	2	\$1,741.64
Mark Stary	7/5/2022 (2)	\$81,790.80	\$37.45	0	-
Brock Peters	12/14/2023 (1)	\$81,790.80	\$37.45	0	-

The program is optional and requires employees to have a satisfactory evaluation and completion of program requirements. The above is what is available should each officer choose to participate and be successful in the program. The total potential budgetary impact is \$19,724.23 for 2025.

**IMPACT ON EXISTING EMPLOYEES – TUITION REMBURSEMENT**

50% Tuition based on UW Green Bay 2024 Rates - \$347.58 Per Credit

INTEREST	ELIGIBLE	AMOUNT BUDGET
NO	YES	\$0
NO	YES	\$0
NO	YES	\$0
YES	YES	\$521.37
YES	YES	\$2,085.48
NO	YES	\$0

NO	YES	\$0
YES	YES	\$2,085.48
NO	NO	\$0
YES	NO	\$0
NO	NO	\$0

The above was created by engaging officers in their preliminary interest in obtaining further education should such a program be developed. The program states that an officer needs to be with the organization for 36 months to be eligible. As such, you will see an officer with interest not be able to participate. The amounts were calculated by taking a full-time student at 12 credits per semester with the amount listed above. That amount was divided in half for the 50% reimbursement allocation. Again, this is an estimate as it is unknown if officers will attend full-time or slowly progress with their education. The only exception to that is from an officer who self-reported only needing a couple of courses to graduate with his degree. The total potential budgetary impact is \$4,692.33 for 2025.

### COMPARATIVE ANALYSIS BASED ON TYPICAL COLA

If we utilized the standard approximate cost of living adjustment formula that has been provided to officers year over year at three (3%) percent for 2025 and beyond, which would not be egregious considering the cost-of-living adjustments and raises that have been occurring in law enforcement in the area (I have been advised that at least one local police department is providing a 6% wage increase for 2025) – we would be paying slightly more for overall salaries in 2025 using the recommended pay scale; however, there would be a rapid adjustment for salary reductions. Since all existing employees are “maxed” on the existing pay scale, without intervention or change, the standard cost of living wage increase would occur year to year based on the COLA approved by the boards collectively. The agency break down for 2184 hour employees could be as follows:

2025 – 3% COLA = \$84,244.52 / \$38.57 Per Hour  
 2026 – 3% COLA = \$86,771.85 / \$39.73 Per Hour  
 2027 – 3% COLA = \$89,375.01 / \$40.92 Per Hour  
 2028 – 3% COLA = \$92,056.27 / \$42.15 Per Hour

With this understanding in mind – 2025 would see a salary savings of approximately \$2,685.24 only concerning non-contractual sworn employees’ salary. Nevertheless, with ensuring that compression doesn’t occur the contractual employees’ salaries also need to be increased. With this the salaries overall will increase approximately \$5,919.40 in 2025 for sworn personnel.

The year 2026 is where reductions on overall salary can be found. If the COLA continues on the above projection as compared to the recommended pay scale adjustment – the department would see an approximate \$8,346.31 of overall salary savings, which include contractual employees (based on current contracts). A total comparative salary savings from a “max” agency utilizing the 2028 COLA to the “max” recommended pay scale would be a salary savings of approximately \$120,000.00.

If there are no changes to the department with turnover by 2028 all employees will not be “maxed” on the new scale; however, to project a full agency at maximum scale compared to an 8% COLA (disregarding a 3% year over year increase for an average of 2%) from the 2024 rate – the following estimate could occur:

2025 – 2% COLA = \$83,426.62 / \$38.19 Per Hour  
 2026 – 2% COLA = \$85,095.15 / \$38.96 Per Hour  
 2027 – 2% COLA = \$86,797.05 / \$39.74 Per Hour  
 2028 – 2% COLA = \$88,533.00 / \$40.54 Per Hour



- 8% COLA increase across the agency (sworn non-contractual) = \$1,367,960.80
- All “maxed” on new pay scale and agreed upon contractual employees = \$1,352,705.80
- This equates to an approximate total salary savings of \$15,000.
- The reason for this is that the maximum per hour rate on the recommended pay scale is \$39.87, which as you can see above concerning a 3% or 2% COLA only takes a couple years to achieve agency wide.

Continuing to discuss variations in COLA adjustments, below is for a 1% COLA year to year:

2025 – 1% COLA = \$82,608.71 / \$37.82 Per Hour  
 2026 – 1% COLA = \$83,434.80 / \$38.20 Per Hour  
 2027 – 1%COLA = \$84,269.14 / \$38.58 Per Hour  
 2028 – 1% COLA = \$85,111.83 / \$38.97 Per Hour

This would equate to an estimated salary increase of \$28,000.00 as compared to the recommend pay scale adjustments.

To also further illustrate, if the boards decided to put a “freeze” on the pay scale now – meaning no COLA provided. When compared to 2024 rates, what was approved through contract, and a “maxed” department on the recommended pay scale – the difference is approximately \$55,000.00 concerning salaries now as compared to all employees “maxed” on the new pay scale recommendations. This is obviously not recommended due to retention concerns in a difficult job market. In addition, officers are aware that there is a discrepancy between the COLA increases between Hobart and Lawrence over the past couple of years. This discrepancy is an approximate 4% increase that the Town of Lawrence employees have received that the officers have not by remaining on Hobart’s approved COLA.

The purpose in outlining this to the board is not to push for cost savings from salaries; however, to indicate that this new pay scale lays out a legitimate plan to set up the organization and communities for maximum success over the next three to five years without a year-to-year debate on a blanket COLA increase for all employees in each municipality and department. It also provides us a vehicle to be competitive in the existing labor market overall. Projecting these variations is very difficult to do and the above are simple generalizations of potential COLA.

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## CONCLUSION

Turnover in the department occurs naturally, this can be due to a variety of factors. It is ideal to have officers start and end their career here; however, that is not reality. As such, with developing this new scale and having officers enter and work through the progression of steps to top pay in a consistent and clear manner, we set the communities up for maximum success as we continue to watch our communities, and in turn our police department grow.

The Career Development Program provides a vehicle for retention to our existing officers and allows for additional compensation and recognition as they progress in their careers. This is not something that is just given though. It is earned year after year by each employee through development of an agreed upon plan and evaluated as part of their semi and annual evaluation process. These duties and responsibilities that officers take on beyond a standard patrol officer should be rewarded as they bring value to our agency and ensure we are keeping with our mission.

We recommend approval of the new Police Department Personnel Manual and Career Development Program. These two items create a clear understanding of the application of operations as well as provide a recruitment and retention program for our department and officers, which will maximize the service that is provided to our communities.





## Agenda Item Review

Meeting Date: 8/26/2024  
Agenda Item#: 11

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### TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzel, Town Administrator  
**AGENDA ITEM:** Consider to Select Fire Dept Space Needs Analysis Consultant

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#### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, Fire Capital

**Item History:** The Town has advertised a request for qualifications for firms that are interested in performing a space needs analysis for the Fire Department, in anticipation of a future capital project to expand, renovate and/or create a new Fire Station to accommodate current and future needs.

Six firms submitted qualifications and a sub-committee has reviewed the submissions.

The committee identified Five Bugles Design and Bray Architects as the top two potential firms.

**Recommended Action:** Review and consider selecting a consultant to complete a space needs analysis for the Fire Department.



**Agenda Item Review**

Meeting Date: 8/26/2024  
Agenda Item#: 12

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**TOWN OF LAWRENCE BOARD MEETING STAFF REPORT**

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Kurt Minten, Director of DPW  
**AGENDA ITEM:** **Consideration of Bids Received for Quarry Park Dr Culvert Replacements**

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**FISCAL IMPACT:**

- |                              |            |
|------------------------------|------------|
| 1. Is there A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | No         |

**Item History:** On Quarry Park Road between culvert Mid Valley and Scheuring Road the town has 2 culverts that are up for replacement. One is a 48-inch round culvert pipe, and the other is a very large culvert (102 inches high by 168 inches wide) that is located where Hemlock Creek crosses the road. Both culverts are due for replacement and upgrades.

Staff had instructed McMahon Engineering to design and put out for bid the replacement of the culverts. The 48-inch culvert will be replaced with a corrugated metal pipe and the large culvert will be a concrete box style culvert. Both culverts will be extended 10 feet to the west to accommodate a pedestrian trail in the future.

There were 5 qualified bidders with De Groot Inc. being the presumed lowest bidder at \$289,029.68.

**Recommended Action:** Staff recommend awarding the contract to De Groot Inc. for replacement of both culverts for \$284,029.68.



August 19, 2024

Town of Lawrence  
Attn: Patrick Wetzel, Administrator  
2400 Shady Court  
De Pere, WI 54115

Re: Town of Lawrence  
Quarry Park Drive Culvert Replacements  
Letter of Recommendation  
McM. No. L0017-09-22-00519

Dear Patrick:

On August 15, 2024, bids were received via QuestCDN vBid™ for the above referenced project. Five bids were received, ranging in price from \$284,029.68 to \$410,266.20 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract L0017-09-22-00519 to the low bidder, De Groot, Inc. in the amount of \$284,029.68.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Andrew W. Schmidt, P.E.  
Associate / Municipal & Water Resources Engineer

AWS:car

Enclosures: Notice of Awards  
Bid Tabulation

**SECTION 00 51 00.00**

**NOTICE OF AWARD**

Dated: \_\_\_\_\_

To: DE GROOT, INC.  
4201 Champion Road  
Green Bay, WI 54311

Contract No. L0017-09-22-00519

Project: QUARRY PARK DRIVE CULVERT REPLACEMENTS  
For The  
TOWN OF LAWRENCE | Brown County, Wisconsin

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You are notified that your Bid, dated August 15, 2024, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Quarry Park Drive Culvert Replacements for the Town of Lawrence, Brown County, Wisconsin.

The Contract Price of your Contract is Two Hundred Eight-Four Thousand Twenty-Nine & 68/100 Dollars (\$284,029.68).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by \_\_\_\_\_.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

**TOWN OF LAWRENCE | Brown County, Wisconsin**

\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(title)

Witness: \_\_\_\_\_

# BID TABULATION

**OWNER:** TOWN OF LAWRENCE  
**Project Name:** Quarry Park Drive Culverts Replacement  
**Contract No.:** L0017-09-22-00519  
**Bid Date/Time:** August 15, 2024 @ 2:30 p.m.  
**Project Manager:** Andy Schmidt, PE

**Engineer:** McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

DE GROOT, INC.  
 4201 Champion Road  
 Green Bay, WI 54311

PTS CONTRACTORS, INC.  
 4075 Eaton Road  
 Green Bay, WI 54311

DORNER, INC.  
 E506 Luxemburg Road  
 PO Box 129  
 Luxemburg, WI 54217

RELYCO PLUS LLC  
 1195 Scheuring Road  
 PO Box 5367  
 De Pere, WI 54115

ADVANCE CONSTRUCTION, INC.  
 2141 Woodale Avenue  
 Green Bay, WI 54313

## BASE BID

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Clearing and Grubbing - North Culvert	\$3,535.00	\$3,535.00	\$1,160.00	\$1,160.00	\$511.00	\$511.00	\$1,750.00	\$1,750.00	\$3,000.00	\$3,000.00
2.	1	L.S.	Clearing and Grubbing - South Culvert	\$4,545.00	\$4,545.00	\$2,900.00	\$2,900.00	\$2,044.00	\$2,044.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00
3.	1	L.S.	Temporary Coffers and Bypass Pumping - North Culvert	\$505.00	\$505.00	\$1,740.00	\$1,740.00	\$1,022.00	\$1,022.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
4.	1	L.S.	Temporary Coffers and Bypass Pumping - South Culvert	\$7,575.00	\$7,575.00	\$5,805.00	\$5,805.00	\$35,000.00	\$35,000.00	\$12,000.00	\$12,000.00	\$20,000.00	\$20,000.00
5.	1	Ea.	Remove Existing 48 Inch Culvert	\$2,525.00	\$2,525.00	\$2,320.00	\$2,320.00	\$2,084.00	\$2,084.00	\$950.00	\$950.00	\$5,000.00	\$5,000.00
6.	1	Ea.	Remove Existing 8.5 Foot x 14.5 Foot Culvert	\$3,535.00	\$3,535.00	\$4,065.00	\$4,065.00	\$10,563.00	\$10,563.00	\$6,200.00	\$6,200.00	\$14,000.00	\$14,000.00
7.	1	L.S.	Remove and Salvage Existing Beam Guard	\$505.00	\$505.00	\$580.00	\$580.00	\$1,022.00	\$1,022.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00
8.	77	L.F.	48 Inch RCP Culvert	\$339.75	\$26,160.75	\$395.00	\$30,415.00	\$398.00	\$30,646.00	\$457.00	\$35,189.00	\$469.00	\$36,113.00
9.	57	L.F.	12 Foot x 10-Foot-High Precast Cast Concrete Culvert	\$2,508.08	\$142,960.56	\$2,285.00	\$130,245.00	\$1,974.00	\$112,518.00	\$3,241.00	\$184,737.00	\$2,340.00	\$133,380.00
10.	2	Ea.	48 Inch RCP Endwall	\$757.50	\$1,515.00	\$2,625.00	\$5,250.00	\$2,960.00	\$5,920.00	\$3,100.00	\$6,200.00	\$5,000.00	\$10,000.00
11.	2	Ea.	12 Foot x 10 Foot Concrete Box Culvert Cast-In-Place Endwall	\$24,997.50	\$49,995.00	\$45,550.00	\$91,100.00	\$53,620.00	\$107,240.00	\$48,500.00	\$97,000.00	\$64,000.00	\$128,000.00
12.	60	C.Y.	Heavy Rip Rap	\$85.85	\$5,151.00	\$70.00	\$4,200.00	\$59.00	\$3,540.00	\$109.50	\$6,570.00	\$100.00	\$6,000.00
13.	142	TON	Base Aggregate Dense 1-1/4 Inch for Roadway Restoration	\$19.19	\$2,724.98	\$20.00	\$2,840.00	\$14.90	\$2,115.80	\$18.56	\$2,635.52	\$15.30	\$2,172.60
14.	142	TON	Base Aggregate Dense 3 Inch for Roadway Restoration	\$22.22	\$3,155.24	\$19.00	\$2,698.00	\$17.30	\$2,456.60	\$18.56	\$2,635.52	\$15.30	\$2,172.60
15.	2,155	S.F.	HMA Roadway Restoration, 4 Inch	\$6.05	\$13,037.75	\$6.00	\$12,930.00	\$6.50	\$14,007.50	\$7.60	\$16,378.00	\$7.60	\$16,378.00
16.	48	L.F.	Sawcutting	\$5.05	\$242.40	\$11.00	\$528.00	\$3.50	\$168.00	\$7.00	\$336.00	\$25.00	\$1,200.00
17.	850	S.Y.	Grass Restoration Including Topsoil, Seed and Fertilizer	\$9.09	\$7,726.50	\$7.10	\$6,035.00	\$9.20	\$7,820.00	\$12.00	\$10,200.00	\$9.00	\$7,650.00
18.	850	S.Y.	Erosion Mat, Class 1, Type A	\$3.03	\$2,575.50	\$2.10	\$1,785.00	\$2.20	\$1,870.00	\$2.00	\$1,700.00	\$2.00	\$1,700.00
19.	1	L.S.	Traffic Control Quarry Park Drive	\$6,060.00	\$6,060.00	\$2,040.00	\$2,040.00	\$3,245.00	\$3,245.00	\$5,775.00	\$5,775.00	\$7,500.00	\$7,500.00
<b>TOTAL (Items 1. through 19., Inclusive)</b>				<b>\$284,029.68</b>	<b>\$284,029.68</b>	<b>\$308,636.00</b>	<b>\$308,636.00</b>	<b>\$343,792.90</b>	<b>\$343,792.90</b>	<b>\$400,756.04</b>	<b>\$400,756.04</b>	<b>\$410,266.20</b>	<b>\$410,266.20</b>

## ALTERNATE BID A

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	62	L.F.	14'-11" Wide x 9'-10" High Aluminum Structural Plate Culvert	\$2,109.23	\$130,772.26	\$1,545.00	\$95,790.00	\$1,412.00	\$87,544.00	\$2,405.00	\$149,110.00	\$2,550.00	\$158,100.00
A-2	2	Ea.	14'-11" Wide x 9'-10" High Aluminum Culvert Cast-In-Place Endwall	\$56,307.50	\$112,615.00	\$49,500.00	\$99,000.00	\$58,899.00	\$117,798.00	\$59,725.00	\$119,450.00	\$75,000.00	\$150,000.00

## SUPPLEMENTAL BID 1

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1-1	101	L.F.	New Beam Guard Posts and Install Salvaged Beam Guard	\$40.40	\$4,080.40	\$36.00	\$3,636.00	\$48.00	\$4,848.00	\$35.00	\$3,535.00	\$95.00	\$9,595.00

Bid Security	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond
Addendum Acknowledgement	Yes - #1, #2, #3	Yes - #1, #2, #3	Yes - #1, #2, #3	Yes - #1, #2, #3	Yes - #1, #2, #3

	Subcontractor	Subcontractor	Subcontractor	Subcontractor	Subcontractor
Asphalt	MCC, Inc.	N/A	MCC, Inc.	Northeast Asphalt, Inc.	
Cast-In-Place	N/A	Rock Solid	Rock Solid	Highway Landscapers	
Landscaping / Erosion Control	N/A	N/A	N/A	Highway Landscapers	
Traffic Control	N/A	N/A	N/A	Storm Companies, Inc.	



### Agenda Item Review

Meeting Date: 8/26/2024

Agenda Item#: 13

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzal, Town Administrator  
**AGENDA ITEM:** **Consider Resolution 2024-013 – Sale of L-458-8 to S. Bartolazzi for single family home**

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### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, general Town revenue

**Item History:** The Town has advertised the sale of duplex lots and a single family lot along Little Rapids Rd/Shady Court for quite some time. The duplex lots recently sold, and the single family lot remains. The lot is tax parcel L-458-8, 2448 Little Rapids Road.

An offer has been received and conditionally accepted to sell this lot to Shane and Kayla Bartolazzi for \$70,000. It is conditioned on Town Board approval via resolution.

**Recommended Action:** Recommend approval of resolution authorizing sale of L-458-8 to S&K Bartolazzi.

**TOWN OF LAWRENCE  
RESOLUTION #2024-013**

AUTHORIZING AND APPROVING THE SALE OF LOT WITH R-1 ZONING AT 2448 LITTLE RAPIDS RD,  
PARCEL L-458-8 TO SHAWN & KAYLA BARTOLAZZI

**WHEREAS**, the Town currently owns one vacant single family residential lot with water/sewer laterals adjacent, specifically Tax Parcel L-458-8, (the “Property”); and

**WHEREAS**, Shawn & Kayla Bartolazzi (hereafter, the “Buyer”) desire to purchase the property, and

**WHEREAS**, buyer desires the property for the purposes of developing single family residential home, and:

**WHEREAS**, Town administration, with review and input from the Town Board of Supervisors, has negotiated terms of sale of the Property that are set forth in a certain Vacant Land Offer to Purchase, a copy of which is attached hereto and marked Exhibit “A” (together, the “Offer”); and

**WHEREAS**, the sale of the Property to Buyer is conditioned upon the acceptance and attainment of all necessary Town approvals prior to closing; and

**WHEREAS**, the Offer has been presented to the Town for review and consideration; and

**WHEREAS**, we have reviewed the Offer in its entirety;

**NOW THEREFORE BE IT RESOLVED** by the Town Board of the Town of Lawrence, that it is in the best interests of the Town to accept the Offer according to its terms.

**FURTHER RESOLVED**, that the Town Chairman and Town Administrator, to wit: Lanny Tibaldo and Patrick Wetzel, respectively, are jointly authorized and directed to forthwith execute and deliver the Offer to the Buyer or its representative.

**FURTHER RESOLVED**, that the Town Chairman and Town Administrator are jointly authorized to determine whether all conditions of the sale are satisfied and upon that determination, to execute and deliver to the Buyer, the title company handling the closing of the purchase of the Property and any other person or entity to whom delivery of closing documents may be appropriate, all documents pertaining to the conveyance of the Property on terms acceptable to the Town Chairman and Town Administrator in their discretion, and all documents required to accomplish the purposes of the sale of the Property, the signatures of the Town Chairman and Town Administrator on any such documents to be conclusive evidence that they deemed the same to be in the best interests of the Town.

**FURTHER RESOLVED**, that any actions of either the Town Chairman or the Town Administrator taken jointly or severally by them, that would have been authorized either jointly or severally by the foregoing resolutions, but for the fact the same were taken before the execution of this Resolution, be and hereby are ratified and approved in all respects.

Approved and adopted by the members of the Town Board of the Town of Lawrence, Brown County, State of Wisconsin this 26th day of August, 2024

Vote: \_\_\_-Aye                      Town of Lawrence  
      \_\_\_-Nay

Attest:

\_\_\_\_\_  
Dr. Lanny J. Tibaldo, Town Chairperson

\_\_\_\_\_  
Cindy Kocken, Town Clerk-Treasurer



**Agenda Item Review**

Meeting Date: 8/26/2024  
Agenda Item#: 14

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**TOWN OF LAWRENCE BOARD MEETING STAFF REPORT**

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzel, Town Administrator  
**AGENDA ITEM:** **Consider Resolution Re: Location Consideration for Future I-41 Noise Barriers**

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**FISCAL IMPACT:**

- 1. Is there A Fiscal Impact? No
- 2. Is it Currently Budgeted? No

**Item History:** Mr. Tom Perock has appeared before the Town Board to request consideration of a resolution to request that any noise barriers along I-41 in the future consider commercial property and potential development when considering location, and specifically, to request that the noise barriers considered along French Road with the upcoming I-41 upgrade project would consider moving the walls further to the north towards Larry Lane, and not in front of future commercial property along French Road.

**Recommended Action:** Review and consider draft of resolution at Town Board Meeting regarding future I-41 noise barriers.





## Agenda Item Review

Meeting Date: 8/26/2024  
Agenda Item#: 15

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### TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzel, Town Administrator  
**AGENDA ITEM:** **Consider Renewal Option on Current Trash/Recycling Collection Contract- GFL**

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#### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, budgeted via fees

**Item History:** The Town's current contract with GFL for garbage/recycling collection services expires at the end of 2024, on December 31<sup>st</sup>.

There is the potential for an automatic renewal for two more years built into this contract. The Town needs to inform GFL of intent to renew or not renew by the end of August.

Staff has recently solicited quotes for garbage/recycling collection services on a five year contract.

GFL and Harter's Disposal have both submitted proposals, which we're reviewing as of yet, with an intent for action on September 9<sup>th</sup>.

At a minimum, the GFL proposal for a new five year contract proposes a lower rate than our current contract for the next two years, so it is proper to inform GFL that we'd not intend to renew the existing contract.

This is not a recommendation to proceed with a new contract with GFL, this is a recommendation for the Town Board to inform GFL that we will not renew the existing contract for two more years.

We'll expand on the proposals for a new five year contract at the meeting, with an intent to take action in early September.

**Recommended Action:** Recommend informing GFL of intent not to renew the existing 2024 trash/recycling collection contract.