

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, July 22, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:01 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Kari Vannieuwenhoven, Bill Bain, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Assistant Fire Chief, Bryan Vander Bloomen

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Tom Perock, 1521 Sand Acres Drive-Commented on the DOT's proposal to install a soundwall with the Highway 41 project. Mr. Perock is seeking support from the Town regarding the placement of this wall, and commented on how it may negatively affect his property as proposed.

6. Consider minutes of the July 8, 2024, Town Board Meetings:

Supervisor Bain made the motion to approve the July 8, 2024, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Public Hearing: Request for a Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services:

Scott Beining provided background information on this request for a conditional use permit for a cellular tower at 1580 Mid Valley Drive by LCC Telecom Services. Mike Bieniek from LCC Telecom Services spoke on behalf of his request for a conditional use permit.

Supervisor Brienen made the motion to open the public hearing at 6:26pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Comments received from:

Tom Perock, 1521 Sand Acres Drive

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:35pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services:

Supervisor Bain made the motion to approve Conditional Use Permit for Cellular Tower at 1580 Mid Valley Drive, Parcel L-227-A by LCC Telecom Services as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. **Public Hearing: Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation:**

Scott Beining provided background information. Matt Goetsch, representative from Northeast Wisconsin Rugby Foundation spoke on behalf of his request for a conditional use permit for outdoor sports & recreation fields at 2240 Lawrence Parkway.

Supervisor Brienen made the motion to open the public hearing at 6:42pm. Supervisor Bain seconded the motion. The motion carried unanimously.

Comments received from:
David Duquaine, 2389 Little Rapids Rd
Chairman Tibaldo asked if there are any other questions. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:51pm. Supervisor Frigo seconded the motion. The motion carried unanimously.
11. **Consideration of Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation:**

Supervisor Bain made a motion to approve Conditional Use Permit for outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Foundation including conditions as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
12. **Review of Recommendations and Reports from Planning & Zoning Board**
 - a. Consideration of Site Plan Review for building and outdoor sports & recreation fields at 2240 Lawrence Parkway, Parcel L-2278, Northeast Wisconsin Rugby Association:

Supervisor Frigo made the motion to approve the site plan for building and outdoor sports & recreation fields at 2240 Lawrence Parkway, parcel L-2278 for Northeast Wisconsin Rugby Association as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
 - b. Consideration of Sign Review for Tru-Power Electrical Solutions at 3415 French Road, Parcel L-78-1 by Covenant Signs & Graphics:

Supervisor Bain made the motion to approve the sign for Tru-Power Electrical Solutions at 3415 French Road, parcel L-78-1 by Covenant Signs & Graphics as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
 - c. Consideration of Site Plan Review for Deleers Construction L-275-3-1 Nimitz Drive by Martenson and Eisele:

Supervisor Vannieuwenhoven made the motion to approve the site plan for DeLeers Construction on parcel L-275-3-1 Nimitz Drive by Martenson and Eisele as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
 - d. Consideration of Draft 2024 Comprehensive Plan Update – Resolution Considering Approval:

Administrator Wetzel gave an update regarding the draft 2024 Comprehensive Plan update. The Comprehensive Plan Advisory Committee approved the draft 2024 Comprehensive Plan on February 28, 2024, sending the plan to the Planning & Zoning Board to be reviewed. After thorough review, the Planning & Zoning Board recommended approving the plan on July 10, 2024 and sending it to the Town Board for final review.
13. **Consideration of Acknowledge the Non-Renewal of Liquor License – LegitMoney LLC, DBA Sgambati’s New York Pizza:**

Supervisor Brienen made the motion to acknowledge the non-renewal of Liquor License for LegitMoney LLC, DBA Sgambati’s New York Pizza. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
14. **Update on Upcoming Infrastructure Projects – Torchwood Extension & Beck Way/Tigerwood Extension:**

Administrator Wetzel gave an update on the intention to install water, sanitary sewer and storm sewer for the Torchwood extension and the Beck Way/Tigerwood extension.

15. **Update on PSC Water Rate Case Application – Public Hearing Held by PSC on July 18th:**
Administrator Wetzel updated the Board on the current PSC Water Rate Case Study and proposed new Town of Lawrence water rates. The PSC held a public hearing on July 18th to collect public comments and will continue to collect comments through July 22nd.
16. **Administrator/Staff Reports**
Staff reports were given.
17. **Future Agenda Items:**
 - a. Consideration of Draft 2024 Comprehensive Plan update.
 - b. Update on PSC Water Rate Case Application
18. **Closed Session:** Supervisor Brienen made the motion to move into closed session at 7:37pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye;, Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. The motion carried unanimously.
19. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Frigo made the motion to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. The motion carried unanimously.
20. **Adjourn:**
Supervisor Frigo made the motion at 7:55pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer