

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, August 26, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Bill Bain, Lori Frigo, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzels, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Brent Olson, Police Captain

Present Virtually: Police Chief, Michael Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

5th District Assembly Representative, Joy Goeben was introduced and recognized at the meeting.

Comments received from Don Meulemans, 3466 Mid Valley Drive

6. Consider minutes of the July 22, 2024 and August 5, 2024, Town Board Meetings:

Supervisor Frigo made the motion to approve the July 22, 2024 and the August 5, 2024 Town Board meeting minutes as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

8. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Consideration of Site Plan Review for Commercial Building by VerHalen Inc, at 0 French Road, Parcel L-452 by ANnJN LLC:

Mike Kohlbeck from McMahon spoke on behalf of the proposed project, presenting plans for the shop and showroom for VerHalen.

Supervisor Bain made the motion to approve the site plan for commercial building by VerHalen Inc, at 0 French Road, Parcel L-452 by ANnJN LLC as presented.

Supervisor Frigo seconded the motion. The motion carried unanimously.

- b. Consideration of 2 Lot Certified Survey Map (CSM), portions of Parcels L-405 & L-408 by Town of Lawrence:

The CSM was created to allow for design of future utility access to the Mile Source property behind Fabick.

Supervisor Frigo made the motion to approve the 2-lot Certified Survey Map (CSM), portions of parcels L-405 & L-408 by the Town of Lawrence as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- 9. Consideration Municipal Court Adjustments – 2025 Wages & Moving Court to Hobart Fire Station:**

Judge Gregg Schreiber discussed proposals for salary increase for the municipal court judge, technology updates that have been implemented and the need for additional parking for safety reasons.

Supervisor Brienen made a motion, also approved by the Village of Hobart at a previous meeting, to approve the increase of the Municipal Court Judge’s salary by \$1,000 per year in 2025, 2026 and 2027, and to support the relocation of the current court operations from the Hobart Village Office to the Hobart Fire Station on South Pine Tree Road at a future date to be determined. Supervisor Bain seconded the motion. The motion carried unanimously.
- 10. Consideration of Proposed Police Department Personnel/Pay Scale Adjustments and Career Development Program – Chief Renkas:**

Chief Renkas reviewed the proposed Employee Manual, changes to existing pay scale and the Career Development Program.

Supervisor Brienen made the motion to approve the proposed Police Department Personnel/Pay Scale Adjustments and Career Development Program pending funding approval during budget time. Supervisor Bain seconded the motion. The motion carried unanimously.
- 11. Consideration to Select Fire Space Needs Analysis Consultant:**

Supervisor Bain made a motion to approve the Wendel Companies, Five Bugles Design to conduct the Fire Space Needs Analysis as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
- 12. Consideration of Bids Received for Quarry Park Drive Culvert Replacements:**

Supervisor Bain made the motion to award the bid to DeGroot Inc. for Quarry Park Drive culvert replacements in the amount of \$284,029.68. Supervisor Frigo seconded the motion. The motion carried unanimously.
- 13. Consideration of Resolution #2024-013 Authorizing and Approving the Sale of Land to Shawn & Kayla Bartolazzi – Parcel L-458-8 – 2448 Little Rapids Rd:**

Supervisor Brienen made the motion to approve Resolution #2024-013 Authorizing and Approving the Sale of Land to Shawn & Kayla Bartolazzi – Parcel L-458-8 – 2448 Little Rapids Rd as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 14. Consideration of Resolution #2024-014 Location Consideration for Future I-41 Noise Barrier Walls:**

Supervisor Bain made the motion to accept and approve Resolution #2024-014 Location Consideration for Future I-41 Noise Barrier Walls listing Mr. Perock’s individual property parcel L-451-4 to the resolution as discussed. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 15. Consideration of Renewal Option on Current Garbage/Recycle Collection Contract for beyond 2024:**

The Town’s current contract with GFL for garbage and recycling collection service expires at the end of 2024, on December 31st. The Town needs to inform GFL by the end of August of intent to renew or not renew the current contract. Staff recently solicited quotes for garbage and recycling collections services on a five-year contract. Proposals received are currently being reviewed.

Supervisor Bain made the motion to not renew the current garbage and recycling collection contract for beyond 2024 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

16. Administrator/Staff Reports

Staff reports were given.

17. Future Agenda Items:

a. Police Department Facilities.

18. Closed Session: Supervisor Bain made the motion to move into closed session at 8:16pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*). Supervisor Frigo seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

19. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

Supervisor Bain made the motion to return to regular open session at 8:54pm. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

20. Adjourn:

Supervisor Frigo made the motion at 8:54pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer