

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, October 14, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Bill Bain, Lori Frigo, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzal, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Matt Greely, Town Engineer.

Excused: Michael Renkas.

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the September 23, 2024, and October 1, 2024, Town Board Meetings:

Supervisor Frigo made the motion to approve the minutes from the September 23, 2024, and October 1, 2024, Town Board meetings as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

8. Public Hearing: Request for a Conditional Use Permit (CUP) for more than 2 dogs (Town Ord. 107-2) for 2788 Lost Dauphin Rd at Parcel L-516-5 by Jeremy & Nadya Jenkins.

Supervisor Bain made the motion to open the public hearing at 6:05pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

Applicant, Nadya Jenkins at 2788 Lost Dauphin Rd explained her request for 3 dogs.

Oral testimony received from:

Richard Francini, 1805 Christie Ct

Ed Servais, 1844 Christie Ct

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Brienen made the motion to close the public hearing at 6:12 pm. Supervisor Bain seconded the motion. The motion carried unanimously

9. Consideration of Request for a Conditional Use Permit (CUP) for more than 2 dogs (Town Ord. 107-2) for 2788 Lost Dauphin Rd at Parcel L-516-5 by Jeremy & Nadya Jenkins:

Supervisor Bain made the motion to approve the request for a Conditional Use Permit (CUP) for more than 2 dogs (Town Ord. 107-2) for 2788 Lost Dauphin Rd at Parcel L-516-5 by Jeremy & Nadya Jenkins including conditions of a maximum of 3 dogs harbored on property, no municipal court convictions against these dogs and all dogs on property shall be licensed on an annual basis. Supervisor Frigo seconded the motion. The motion carried unanimously.

10. Review of Recommendations and Reports from Planning & Zoning Board:

a. Consideration of Sign Review at 2818 Mid Valley Drive, Parcel L-464-1 by Graphic House Inc.:

Supervisor Bain made the motion to approve the sign at 2818 Mid Valley Drive, Parcel L-464-1 by Graphic House Inc. allowing 50-foot height as discussed. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- b. Consideration of 2 Lot Certified Survey Map (CSM) at 1845 Williams Grant Drive, Parcel L-169-1 by Justin Hewitt:

Supervisor Bain made the motion to approve the 2 Lot Certified Survey Map (CSM) at 1845 Williams Grant Drive, Parcel L-169-1 by Justin Hewitt as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
- c. Consideration of Set Public Hearing date for Conditional Use Permit (CUP) request for Automotive sales, rental, and leasing at 2090 Mid Valley Drive, Parcel L-433-2 by Kriete Roger LLC:

Supervisor Frigo made the motion to set public hearing date for November 11, 2024, for Conditional Use Permit (CUP) request for Automotive sales, rental, and leasing at 2090 Mid Valley Drive, Parcel L-433-2 by Kriete Roger LLC. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
- d. Consideration of Set a Public Hearing Date for Conditional Use Permit (CUP) request for dwelling unit on B-1 (Business) zoning at 3466 Mid Valley Drive, Parcel L-85-1-1 by Samuel Timmerman:

Supervisor Brienen made the motion to set the public hearing for November 11, 2024, for a Conditional Use Permit (CUP) request for dwelling unit on B-1 (Business) zoning at 3466 Mid Valley Drive, Parcel L-85-1-1 by Samuel Timmerman. Supervisor Bain seconded the motion. The motion carried unanimously.
- e. Consideration to Set Public Hearing date for Conditional Use Permit (CUP) request for a church at 0 Lawrence Drive, Parcel L-461 by Fisher & Associates LLC:

Supervisor Bain made the motion to set the public hearing for November 25, 2024, for a Conditional Use Permit (CUP) request for a church at 0 Lawrence Drive, Parcel L-461 by Fisher & Associates LLC. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
- 11. Consideration of Pay Request for New Snowplow Truck Chassis – Packer City International:**

Mark Winkler from Packer City International discussed the reason for the increased price for the new snowplow truck chassis that was ordered in June 2022. The new snowplow truck will be a newer model year along with an additional year warranty.

Supervisor Bain made the motion to approve the Pay Request for New Snowplow Truck Chassis – Packer City International, additional \$6070 and additional 1 year warranty as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
- 12. Consideration of Garbage/Recycling Collection Services Quotes Received:**

Patrick discussed the history of garbage and recycling contractors over the years.

Supervisor Brienen made a motion to approve a 5-year contract with Harter’s Fox Valley Disposal for garbage/recycling collection services as presented. Supervisor Bain seconded the motion. The motion carried unanimously.
- 13. Consideration of Ordinance 2024-006 Amend Section 204-13 Snowmobile Trail Designated – French Road:**

Supervisor Bain made the motion to approve Ordinance 2024-006 Amend Section 204-13 Snowmobile Trail Designated – French Road as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 14. Consideration of Ordinance 2024-007 to Create Chapter 250 Special Events Permit Ordinance:**

Supervisor Vannieuwenhoven made the motion to approve Ordinance 2024-007 to Create Chapter 250 Special Events Permit Ordinance as presented. Supervisor Brienen seconded

the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

15. Consideration to Ordinance 2024-008 to Establish Park Committee:

Supervisor Brienen made the motion to table Ordinance 2024-008 to Establish Park Committee as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

16. Consideration of Change Order #1 – Relyco Plus, LLC; 2023 Stormwater Ponds-Increase to Contract of \$3,055 to Restore Outlet Swale on Mahogany Pond:

Supervisor Bain made the motion to approve Change Order #1 – Relyco Plus, LLC; 2023 Stormwater Ponds-Increase to Contract of \$3,055 to Restore Outlet Swale on Mahogany Pond as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

17. Consideration of Revised Pay Request #10 - 2023 Sanitary Sewer & Water Main – Superior Sewer & Water Inc.:

Town Engineer, Matt Greeley from McMahan Associates, Inc. reviewed the project completion status to date, along with work still left to be completed on the job. Supervisor Bain made the motion to approve revised Pay Request #10 - 2023 Sanitary Sewer & Water Main – Superior Sewer & Water Inc in the amount of \$78,607.49. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

18. Consideration of Pay Request for Northeast Asphalt – 2024 Road Improvement Projects - \$76,305.84:

Supervisor Brienen made the motion to approve Pay Request for Northeast Asphalt for 2024 Road Improvement Projects in the amount of \$76,305.84. Supervisor Bain seconded the motion. The motion carried unanimously.

19. Consideration of Knox Box Program Conversion for Fire Department:

Supervisor Frigo made the motion to approve the Knox Box Program Conversion for Fire Department as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

20. Administrator/Staff Reports

Staff reports were given.

21. Future Agenda Items:

- a. Consider moving the December 23 Town Board meeting;
- b. Establishing Park Committee Ordinance.

22. Closed Session: No action.

23. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

No action.

24. Adjourn:

Supervisor Frigo made the motion at 7:47pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer