

**Town of Lawrence
Planning and Zoning Board Minutes
Wednesday, October 9, 2024
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Tremel, Kevin Brienens, Skip Lee, Mike Vande Hei
 - b. Excused: Katie McCarty and Patrick Wetzel
 - c. Staff: Scott Beining and Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda; seconded by Kyle Tremel. Motion carried unanimously.
4. Approve Minutes from the September 11, 2024 meeting.
 - a. Mike Vande Hei made a motion to approve the minutes from the September 11, 2024 meeting; seconded by Skip Lee. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke
6. Consideration of Sign Review at 2818 Mid Valley Drive, Parcel L-464-1 by Graphic House Inc.
 - a. Scott Beining, Building Inspector/Zoning Administrator, explained the sign proposal of wall sign, directional signs and freestanding sign.
 - b. Mike Vande Hei made a motion to approve the Sign Review at 2818 Mid Valley Drive, Parcel L-464-1 as presented; seconded by Skip Lee. Motion carried unanimously.
7. Consideration of 2 Lot Certified Survey Map (CSM) at 1845 Williams Grant Drive, Parcel L-167-1 by Justin Hewitt.
 - a. Scott Beining, Building Inspector/Zoning Administrator, presented the 2 Lot CSM.
 - b. Justin Hewitt, property owner, made the correction that the parcel should be L-169-1.
 - c. Mike Vande Hei made a motion to approve the 2 lot Certified Survey Map (CSM) at 1845 Williams Grant Drive, Parcel L-167-1 as presented; seconded by Skip Lee. Motion carried unanimously.
8. Consideration of Conditional Use Permit (CUP) for Automotive sales, rental, and leasing at 2090 Mid Valley Drive, Parcel L-433-2 by Kriete Roger LLC.
 - a. Scott Beining, Building Inspector/Zoning Administrator, presented the formality of this
 - b. Kyle Tremel made a motion to approve the Conditional Use Permit (CUP) for Automotive Sales, rental, and leasing at 2090 Mid Valley Drive, Parcel L-433-2; seconded by Travis Runke. Motion carried unanimously.

9. Consideration of Conditional Use Permit (CUP) for dwelling unit on B-1 (Business) zoning at 3466 Mid Valley Drive, Parcel L-85-1-1 by Samuel Timmerman.
 - a. Mike Vande Hei made a motion to approve the conditional use permit (CUP) for dwelling unit on B-1 (Business) zoning at 3466 Mid Valley Drive, Parcel L-85-1-1 with the following conditions:
 - i. Annual fire inspections
 - ii. B-1 zoning with 1 dwelling unit
 - iii. Pending building inspection with no code violations
 - b. Seconded by Skip Lee. Motion carried unanimously.
10. Consideration of Conditional Use Permit (CUP) for a church at 0 Lawrence Drive, Parcel L-461 by Fisher & Associates LLC.
 - a. Kyle Treml made a motion to approve the conditional use permit (CUP) for a church at 0 Lawrence Drive, Parcel L-461 with the following conditions.
 - i. Road Right of Way must be 70'
 - ii. Road Connection to Crevice Creek Road from Lawrence Drive
 - iii. Road access to Parcel L-460-1
 - b. Seconded by Travis Runke. Motion carried unanimously.
11. Staff Updates/Reports
 - a. Staff reports given.
12. Adjourn.
 - a. Larry Boldt made a motion to adjourn the meeting at 7:24pm; seconded by Skip Lee. Motion carried unanimously.

Scott Beining, Zoning Administrator