

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, September 11, 2024
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:00 pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Tremel, Kevin Brienens, Skip Lee, Katie McCarty
 - b. Excused: Mike Vande Hei
 - c. Staff: Scott Beining, Patrick Wetzels, Melissa Mathes
3. Approve Agenda
 - a. Katie McCarty approved the agenda; seconded by Skip Lee. Motion carried unanimously.
4. Approve Minutes from the August 14, 2024 meeting.
 - a. Kyle Tremel approved the minutes from the August 14, 2024 meeting; seconded by Katie McCarty. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke.
6. Consideration of Conditional Use Permit (CUP) for additional dog at 2788 Lost Dauphin Rd, Parcel L-516-5 by Jeremy & Nadya Jenkins.
 - a. Scott Beining, Building Inspector/Zoning Administrator, explained the CUP requirements for additional dogs per Town Ordinance.
 - b. Skip Lee made a motion to approve the Conditional Use Permit (CUP) for an additional dog with the following conditions: 1.) no municipal court convictions against dogs 2.) all dogs harbored on the property shall be licensed on an annual basis in accordance with the Town of Lawrence dog license policy 3.) Maximum of 3 dogs harbored on the property. Seconded by Katie McCarty. Motion carried unanimously.
7. Consideration of Site Plan Review for Storage Units at 3511 French Road, Parcel L-86 by JN Investment Properties LLC.
 - a. Scott Beining, Building Inspector/Zoning Administrator and Neil Schiesel, Owner, presented the 2nd phase of their storage unit project.
 - b. Travis Runke made a motion to approve the Site Plan Review for Storage Units at 3511 French Road, Parcel L-86 as presented; seconded by Kyle Tremel. Motion carried unanimously.
8. Consideration of Site Plan Review for Building Addition at 3850 Mid Valley Drive, Parcel L-104 by Mid Vallee Golf Course.

- a. Tim, Alliance Construction, presented the building addition and deck to existing building.
 - b. Skip Lee made a motion to approve the Site Plan Review for Building Addition at 3850 Mid Valley Drive, Parcel L-104 as presented; seconded by Katie McCarty. Motion carried unanimously.
9. Consideration of Final Plat for Lawrence Parkway 2nd Addition on Parcel L-2279 by Town of Lawrence.
- a. Kyle Treml made a motion to approve the Final Plat for Lawrence Parkway 2nd Addition on Parcel L-2279; seconded by Travis Runke. Motion carried unanimously.
10. Staff Updates/Reports
- a. Staff reports given.
11. Adjourn.
- a. Katie McCarty made a motion to adjourn the meeting at 6:45pm; seconded by Skip Lee. Motion carried unanimously.

Scott Beining, Zoning Administrator