

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, November 25, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator

Excused: Bill Bain, Kurt Minten, Luke Pasterski, Mike Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consideration of minutes of the November 11, 2024, Town Board Meeting:

Supervisor Vannieuwenhoven made the motion to approve the minutes of the November 11, 2024, Town Board meeting as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienen made the motion to approve the payment of due invoices as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

8. Public Hearing: Request for a Conditional Use Permit for a church on Lawrence Drive, Parcel L-461 for Spring Lake Church Inc. by Fisher & Associates LLC:

Supervisor Frigo made the motion to open the public hearing at 6:05 pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously. Scott Beining reviewed the request for a Conditional Use Permit on parcel L-461 for Spring Lake Church Inc.

Verbal comments received from:

Tim Roffers, 2384 Hickory Rd

Ken Krajewski, 2855 Oak Stream Dr

Lori Jaeger, 2846 Oak Stream Dr

Ken Marvenko, 2833 Oak Stream Dr

Rick Fisher, Fisher & Associates Architect spoke on behalf of the project.

Jason Angotti, 2858 Lawrence Dr

Sue Cashman, 2858 Oak Stream Dr

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Frigo made the motion to close the public hearing at 6:45 pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. Consideration of Request for a Conditional Use Permit for a church on Lawrence Drive, Parcel L-461 for Spring Lake Church Inc. by Fisher & Associates LLC:

Supervisor Frigo made the motion to approve the request for a Conditional Use Permit for a church on Lawrence Drive, Parcel L-461 for Spring Lake Church Inc. by Fisher & Associates LLC with conditions as outlined:

- Requiring a 70-ft road right of way to be dedicated to the Town at the time of future land development; and

- Site layout will allow for a future roadway connection between Lawrence Drive and Crevice Creek Road at the time of future land development, and
- Site layout will allow for roadway access to Parcel L-460-1.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Consideration of Site Plan Review for Church at 0 Lawrence Drive, Parcel L-461 by Fisher & Associates:

Supervisor Vannieuwenhoven made the motion to approve the site plan review for Church on Lawrence Drive, parcel L-461 by Fisher & Associates for Spring Lake Church. Supervisor Frigo seconded the motion. The motion carried unanimously.

- b. Consideration of Site Plan Review for Commercial Building at 2851 American Blvd., Parcel L-2191 by Bayland Buildings:

Supervisor Frigo made the motion to approve the site plan review for commercial building at 2851 American Blvd., parcel L-2191 by Bayland Buildings for Zorn Compressor with the condition and requirement of adding 30' masonry wrap on the north side of the building if they don't expand their building within 5-years as discussed. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. Consideration of Purchase of New Fire Dept Radios – Replace 6 existing radios - \$19,740.42:

Supervisor Frigo made a motion to approve the purchase of new Fire Dept radios to replace 6 existing radios in the amount of \$19,740.42 using ARPA funds as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

12. Consideration of Pay Request #2 - Relyco Plus, LLC, 2023 Mahogany Pond Reconstruction - \$14,318.56:

Supervisor Frigo made the motion to approve Pay Request #2 for Relyco Plus, LLC, 2023 Mahogany Pond Reconstruction in the amount of \$14,318.56 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

13. Consideration of Change Order #1 – Little Rapids Subdivision-Calnin & Goss – Additional \$21,550.84 for manhole/storm sewer adjustments and additional excavation:

Supervisor Brienen made the motion to approve the Change Order #1 for Little Rapids Subdivision-Calnin & Goss for an additional \$21,550.84 for manhole/storm sewer adjustments and additional excavation as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

14. Consideration of Pay Request #6 – Little Rapids Subdivision – Calnin & Goss - \$114,567.17:

Supervisor Brienen made the motion to approve Pay Request #6 for Little Rapids Subdivision – Calnin & Goss in the amount of \$114,567.17. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Consideration of Change Order #12-2023 Water & Sewer Construction – Superior Sewer & Water – to Remove Trailer Mounted Generator from Contract – Deduct: \$14,000:

Supervisor Frigo made the motion to approve Change Order #12 for the 2023 Water & Sewer Construction for Superior Sewer & Water to remove the trailer mounted generator from the contract-deducting \$14,000 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

16. Consideration of Ordinance 2024-009 Repeal & Replace Section 216-4 of the Sewer Ordinance – Use of Public Sewers, Deduct Meters:

Supervisor Vannieuwenhoven made the motion to approve Ordinance 2024-009 Repeal & Replace Section 216-4 of the Sewer Ordinance – Use of Public Sewers, Deduct Meters as presented. Supervisor Frigo seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- 17. Review of Proposed 2025 Utility Budgets and Allocation of Remaining ARPA funds:**
Administrator Patrick Wetzel reviewed the potential ARPA fund allocations by December 31, 2024. Follow up on the proposed 2025 utility budgets and allocation of ARPA funds at the next Town Board meeting.
- 18. Administrator/Staff Reports**
- 19. Future Agenda Items**
 - a. Proposed 2025 Utility Budgets and Allocation of Remaining ARPA funds.
 - b. Swearing in of new Hobart-Lawrence Police Captain Nicole Crocker.
- 20. Closed Session:** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*). Town Board did not go into closed session.
- 21. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
No action.
- 22. Adjourn:**
Supervisor Frigo made the motion at 8:10 pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer