

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, November 13, 2024
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienen called the meeting to order at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Kyle Tremml, Kevin Brienen, Skip Lee, Mike Vande Hei, and Katie McCarty
 - b. Excused: Travis Runke and Scott Beining
 - c. Staff: Patrick Wetzel and Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda; seconded by Mike Vande Hei. Motion carried unanimously.
4. Approve Minutes from the October 9, 2024 meeting.
 - a. Kyle Tremml made a motion to approve the minutes from the October 9, 2024 meeting; seconded by Skip Lee. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. Lanny Tibaldo, Town Chairperson, thanked the Planning & Zoning Board for their service.
6. Consideration of Certified Survey Map (CSM) at 0 Golden Glow Rd, Parcel L-73 by Mark Sherrif.
 - a. Patrick Wetzel, Town Administrator, and Mark Sherrif, applicant, explained Outlot 1 CSM.
 - b. Mike Vande Hei made a motion to approve with the contingency to have Outlot 1 combined with either Parcel L-71 or L-72-3; seconded by Katie McCarty. Motion carried unanimously.
7. Consideration of Site Plan Review for Commercial Building at 2851 American Blvd., Parcel L-2191 by Bayland Buildings.
 - a. David O'Brien, Bayland Buildings, explained the commercial building function along with the site plan details.
 - b. Katie McCarty made a motion to approve the site plan as presented with the addition of adding 30' masonry wrap on the North side of the building if they don't expand their building within 5 years; seconded by Kyle Tremml. Motion carried unanimously.
8. Consideration of Site Plan Review for Church at 0 Lawrence Drive, Parcel L-461 by Fisher & Associates.
 - a. Rick Fisher, Fisher & Associates, architect, presented the church layout and future development of the site.
 - b. Kyle Tremml made the motion to approve the site plan as presented contingent on updated stormwater location approved by McMahan, the 70' dedicated right of way for future road where the driveway is

presently and conditions of the approved CUP; seconded by Katie McCarty. Motion carried unanimously.

9. Staff Updates/Reports

- a. Staff Reports given.

10. Adjourn.

- a. Katie McCarty made a motion to adjourn the meeting at 7:20pm; seconded by Skip Lee. Motion carried unanimously.

Scott Beining, Zoning Administrator