

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, December 30, 2024**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 5:00 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Kari Vannieuwenhoven; Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director

Excused: Bill Bain, Luke Pasterski, Mike Renkas

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Lawrence will be hosting the next HALO'S meeting on Tuesday, January 21, 2025, at the Lawrence Town Hall. Also, Wisconsin Town's Association district meeting will be held on February 28, 2025, at The Marq.

**6. Consideration of minutes of the December 9, 2024, Town Board Meeting:**

Supervisor Frigo made the motion to approve the minutes of the December 9, 2024, Town Board meeting as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Brienens made the motion to approve the payment of due invoices as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**8. Consideration of 2024-2025 Liquor License Applications for Macks Pub & Grill – Agent/Wendy Alvarez and Outlawed (Formerly T & C) Pub & Grill – Agent/Leigha Minster:**

Supervisor Brienens made the motion to approve the 2024-2025 Liquor License applications for Macks Pub & Grill – Agent/Wendy Alvarez and Outlawed Pub & Grill (formerly T & C Pub & Grill) – Agent/Leigha Minster as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**9. Consideration of Resolution 2024-021 Proposed 2025 Building Inspection and Misc Fee Schedules:**

Supervisor Brienens made the motion to approve Resolution 2024-021 Proposed 2025 Building Inspection and Misc Fee Schedules as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried 4-0.

**10. Consideration of Change Order #6 – Mid Valley Drive Utility Relocation – PTS Contractors – Generator - \$38,500:**

Supervisor Frigo made the motion to approve Change Order #6 – Mid Valley Drive Utility Relocation – PTS Contractors for Generator in the amount of \$38,500 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. **Consideration Final Pay Request #11 – 2023 Sanitary Sewer & Water Main Construction – Superior Sewer and Water Inc. - \$92,914.35:**

Supervisor Frigo made the motion to approve Final Pay Request #11 – 2023 Sanitary Sewer & Water Main Construction – Superior Sewer and Water Inc. in the amount of \$92,914.35 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
12. **Consideration of Pay Request #4 - 2024 Town Road Improvement Project – Northeast Asphalt - \$124,110:**

Supervisor Vannieuwenhoven made the motion to approve Pay Request #4 - 2024 Town Road Improvement Project – Northeast Asphalt in the amount of \$124,110 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
13. **Consideration of ARPA Funds Allocations/Purchases – Obligations for Dec 31, 2024:**

Supervisor Brienen made the motion to approve the list of ARPA Fund purchase obligations as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
14. **Consideration of Proposal for Plotter Printer/Scanner Replacement:**

Supervisor Frigo made the motion to approve the proposal from Rhyme to purchase the HP T850 plotter printer/scanner for \$8,651 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
15. **Consideration of Proposal for Boardroom Audio/Visual Upgrades – Arrow AV Group:**

Supervisor Brienen made the motion to approve the Proposal for Boardroom Audio/Visual Upgrades from Arrow AV Group as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
16. **Administrator/Staff Reports**
17. **Future Agenda Items**
  - a. Utility & TID Budgets
  - b. Fire Study Update
18. **Closed Session:** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2024 Benefits/Wages, as necessary*). Town Board did not go into closed session, however items listed were discussed in open session.
19. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
  - a. Supervisor Frigo made the motion to cancel the current Sun Life Plan. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
  - b. Supervisor Frigo made the motion to approve the 2025 wage and benefits memo as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.
20. **Adjourn:**

Supervisor Frigo made the motion at 6:47 pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer