

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, January 8, 2025
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:00 pm.
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Treml, Skip Lee, Mike Vande Hei, Katie McCarty
 - b. Excused: none
 - c. Staff: Scott Beining, Patrick Wetzel, Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made the motion to approve the agenda; seconded by Travis Runke. Motion carried unanimously.
4. Approve Minutes from the November 13, 2024 meeting.
 - a. Mike Vande Hei made a motion to approve the minutes from November 13, 2024 meeting; seconded by Kyle Treml. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke.
6. Consideration of Conditional Use Permit (CUP) for location and height of fence at 1571 Echo Pine Court, Parcel L-2050 by Katie Stephan.
 - a. Scott Beining, Building Inspector/Zoning Administrator, explained the conditional use permit request.
 - b. Katie Stephan, applicant, provided additional information.
 - c. Kyle Treml made the motion to approve the conditional use permit for location and height of fence at 1571 Echo Pine Court with the following condition to maintain 85% visibility of fence; seconded by Katie McCarty. Motion carried 5-2 Vote: Aye: Kyle Treml, Travis Runke, Skip Lee, Katie McCarty, Kevin Brienens. Nay: Mike Vande Hei, Larry Boldt.
7. Consideration of Sign Review for Underdog Storage at 3511 French Road, Parcel L-86 by JN Investment Properties, LLC.
 - a. Scott Beining, Building Inspector/Zoning Administrator, presented the non-lit signage for building.
 - b. Travis Runke made the motion to approve the sign review for Underdog Storage at 3511 French Road; seconded by Katie McCarty. Motion carried unanimously.
8. Consideration of Site Review for Robinson at 1740 Eisenhower Road, Parcel L-655 by Robinson Inc.
 - a. Ben Bukowiec, Robinson, explained the proposed new layout of the building

- b. Skip Lee made a motion to approve the Site Review for Robinson at 1740 Eisenhower Road with reduction of number of doors and sketches on truck and production flow; seconded by Mike Vande Hei. Motion carried unanimously.

9. Staff Updates/Reports

- a. Staff reports given.

10. Adjourn.

- a. Katie McCarty made a motion to adjourn the meeting at 7:00pm; seconded by Skip Lee. Motion carried unanimously.

Scott Beining, Zoning Administrator